

Agenda
Circulation Technical Group
Zoom Meeting
January 8, 2021, 9:30am

Meeting URL:

<https://us02web.zoom.us/j/89740657427?pwd=a0VhMVBMQ2tSTWVQdjZ3cUhNaWpoZz09>

Meeting ID: 897 4065 7427

Passcode: 263743

1. **Call to order**
2. **Approval of minutes (October 9, 2020)**
2 min
3. **Additions to the agenda** 2 min
4. **Officer reports**
a. Chair 2 min
b. Vice Chair
c. Secretary
5. **CCS staff reports**
a. Updates from Mieko and Debra 5 min
6. **Old Business**
a. None
7. **New Business**
 - a. Missing Part Check-in Mode demo in Leap (Mieko) 20 min
 - b. How are libraries handling the pressures of same day pickup? How many does your library allow and are there any restrictions? (Kim Hegelund - WLK) DISCUSSION 10 min
 - c. Do any libraries have a drive up window and a book drop in the same location? Is this a problem for patrons? (Ann Thomas – PHK) DISCUSSION 5 min
 - d. Staff is exhausted! How are you keeping their spirits up? DISCUSSION 10 min
 - e. How are libraries who have eliminated expiration dates keeping their patrons' contact info current? (Dana Jenkins – DPK) DISCUSSION 5 min
 - f. What are best practices for using Daily Clean Hold Shelf and the InTransit Overdue reports? (Ginnie Vehlow – GLK) DISCUSSION 5 min

- g. How many libraries leave their games in their open holds section? Are they locked? (Kim Hegelund - WLK) DISCUSSION 5 min
- h. How can we get creative (have fun!) with our Zoom meetings? (Kim Hegelund - WLK) DISCUSSION 10 min

8. Adjournment

Next Meeting April 9, 2021 via Zoom

All matters on the agenda may be discussed, amended and acted upon