

Cataloging Audio Recordings: Musical Recordings

Presented by



SHARE

SHARING HEARTLAND'S AVAILABLE
RESOURCES EQUALLY

Illinois Heartland Library System

Topics

- Musical recording formats
- Descriptive cataloging
- Subject headings
- Resources

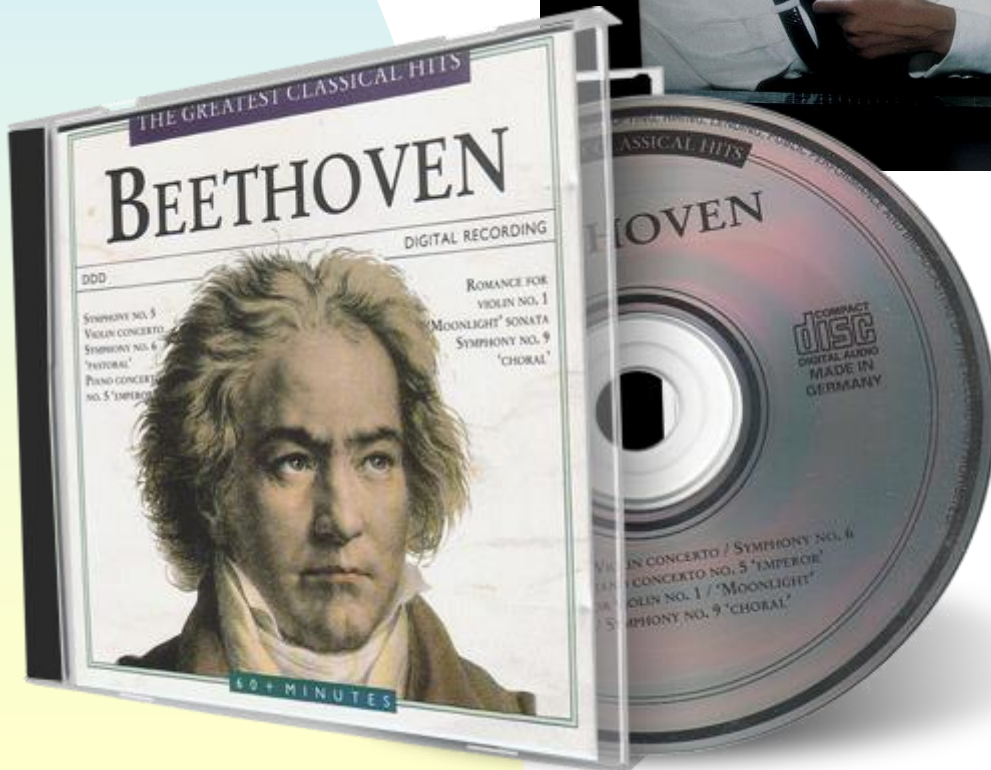
Musical recording formats

- Compact discs (including MP3-CDs)
- Vinyl records

Vinyl album



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Compact disc

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RDA core elements

- Title
- Statement of responsibility, such as composer, performer, etc.
- Edition information, when present
- Publication information such as name of publisher, place of publication, and date
- Physical description
- Series statement, when present
- Identifier(s), such as ISBN, UPC, publisher's number, etc.

Preferred source of information

- Disc label
- If there is no title on the preferred source, check (in order of precedence):
 - The container or accompanying material
 - Other source such as a website or vendor catalog, etc.
- Last resort: Cataloger devises a title

General material designation (GMD)

- ❑ Not used in RDA—removed from records in OCLC
- ❑ **SHARE local practice:** add GMD to all audio recording records in Polaris
- ❑ Subfield h comes after subfields a, n, and p
- ❑ Subfield h comes before subfield b

245 \$aTitle proper\$h[sound recording]

Example—GMD

OCLC record:

245 00 \$aDown the old plank road :\$bthe Nashville sessions

SHARE local edit:

**245 10 \$aDown the old plank road\$h[sound recording] :
\$bthe Nashville sessions**



Statement of responsibility—245 \$c

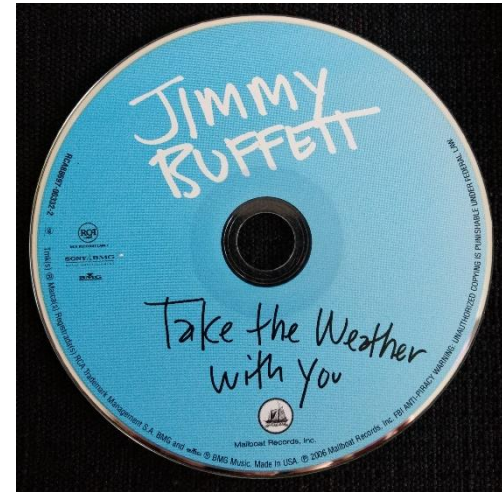
- Includes:
 - Composer
 - Performer on the preferred source
 - In OCLC, will be entered in 7XX, not 1XX (unless also the composer)
- Does not include:
 - Performer(s) not listed on preferred source
 - Producers
 - Directors

Example—Statement of Responsibility

OCLC record: 245 00 \$aTake the weather with you /\$cJimmy Buffett.

SHARE local edit:

245 10 \$aTake the weather with you \$h[sound recording] /\$cJimmy Buffett.



Edition statement

- Source is anywhere on the item
 - Same source as title proper is preferred, but can come from another place on the item
 - If taken from outside the resource (i.e, website), put in brackets
- Transcribe exactly from the source, including capitalization and abbreviations

On item: EX-panded and RE-mastered edition

In record: **250** __ **\$a**EX-panded and RE-mastered edition.

Edition statement—SHARE cataloging

- **Original or copy cataloging in OCLC**
 - Single or multiple 250s are acceptable
- ***SHARE local practice:***
 - *Add an edition statement to records for MP3 audio recordings and vinyl albums to distinguish format*
 - *Record in brackets*
 - *Combine multiple edition statements in single 250*

250 __ **\$a**Deluxe Edition, [Vinyl LP].

Publication Information

Includes

- Place of production, publication, distribution, manufacture (\$a)
- Producer, publisher, distributor, manufacturer (\$b)
- Dates (\$c)

Source of information

- Anywhere on the item

ISBD punctuation

- Semi-colon before place of publication if multiple
- Colon before publisher name
- Comma before date
- 264 _0, 264 _1, 264_2, or 264_3: Period at end of field, if date is not in brackets
- 264 _4: No ending punctuation

Publication, distribution, etc.

- May have multiple 264s for different functions—denoted by 2nd indicator

264 _0 \$aPlace of production :\$bProducer,\$cProduction date.

264 _1 \$aPlace of publication :\$bPublisher,\$cPublication date.

264 _2 \$aPlace of distribution :\$bDistributor,\$cDistribution date.

264 _3 \$aPlace of manufacture :\$bManufacturer,\$cDate of manufacture.

264 _4 \$cCopyright date

Publisher

- May use any source on the item or within the item
 - Preferred source is the same source as title proper
- Transcribe name of publisher as it appears on the item
 - Example: Harper Audio, part of the Harper Group
- If multiple publishers, record first publisher
 - Optional to record others
- If no publisher, enter probable name in brackets or the phrase “[publisher not identified]”

Distributor

- If no publisher on the item, distributor is core, if present
 - If publisher is present, do not record distributor
- May use any source on the item or within the item
 - Preferred source is the same source as title proper
- Transcribe name of distributor as it appears on the item
 - Example: Universal Music & Video Distribution, Inc.

Dates

- **Publication date** – core element – use the most recent publication date
 - Audio recordings usually don't have a publication date
- **Copyright date** – core element if no publication date
 - Copyright date for sound is denoted by phonogram symbol (℗)
 - Record as implied publication date, in brackets
 - If no phonogram date is present, but there is a copyright date with © symbol
 - Record as implied publication date, in brackets
- **Beware...**

Earliest dates of LPs and CDs

- An implied publication date can't be earlier than the date a format was first available:
 - LPs: 1948
 - Audio compact discs: 1982
 - MP3-CDs: 2000

No date available on item

- Cataloger estimates a date (preferred) or enters the phrase “[date of publication not identified]”

Examples: [2010]—inferred or probable year

[2010?]
—uncertain year

[between 1990 and 1999]
—probable decade

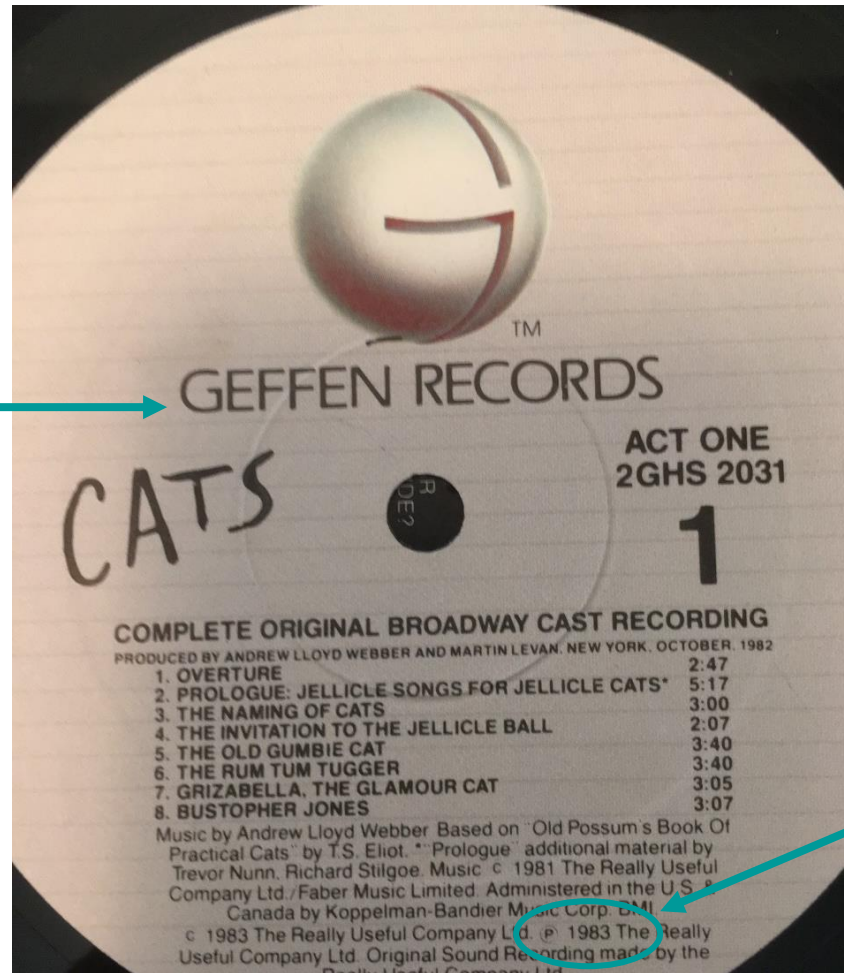
- **SHARE local practice:** record an estimated date in brackets

Example—Publication information

264 _1 \$a[Santa Monica, California] :\$bGeffen Records,\$c[1983]

264 _4 \$c©1983

Publisher



Phonogram date

Physical Characteristics—3XX

Includes

- Physical description (300)
- Content type (336)
- Media type (337)
- Carrier type (338)
- Sound characteristics (344)
- Digital file characteristics (347)

Source of information

- Entire item

Extent—300 \$a

- Record the number of physical units
 - Use the term **audio disc(s)**
- Record playing time in parentheses, if readily available
 - Abbreviate hour(s) as hr.
 - Abbreviate minute(s) as min.
 - Abbreviate second(s) as sec.
 - Spell out approximately, even if abbreviated on item

Example: **300** __ __ **\$a1** audio disc (1 hr., 20 min.)

Other physical details—300 \$b

- Previously used to record sound characteristics (i.e., analog, digital, stereo, etc.)
- May still be present in records
 - OK to retain
- Preferred option is to omit \$b in the 300 and record sound characteristics in MARC tag 344

Dimensions—300 \$c

- Give diameter of discs in inches
 - Standard size of CDs is 4 $\frac{3}{4}$ inches
 - Standard size of LPs is 12 inches
 - Abbreviate inches as in.

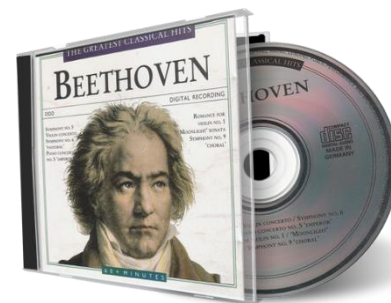
Accompanying Material—300 \$e

- Give details as you would describe the item in an individual record
 - **300** __ __ **\$a4** audio discs ;**\$c**12 in. +**\$e1** *program guide (40 pages : illustrations ; 24 cm)*

Example—MARC tag 300

CDs:

300 __ \$a1 audio disc ;\$c4 ¾ in.



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LPs:

300 __ \$a1 audio disc (42 min., 19 sec.) ;\$c12 in.



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MARC tags 33X for audio discs

- 336 Content type

336 __ \$aperformed music\$bprm\$2rdacontent

- 337 Media type

337 __ \$aaudio\$bs\$2rdamedia

- 338 Carrier type

338 __ \$aaudio disc\$bsd\$2rdacarrier

- Use macro to generate in OCLC

MARC tags 34X

- 340 Physical medium
- 344 Sound characteristics
- 347 Digital file characteristics

Recording 34X fields— general guidelines

- Record each term in a separate 34X field (per OCLC)
- Controlled vocabulary terms now come from lists on the RDA Registry website, rather than RDA Toolkit
 - Links to lists can be found in Bibliographic Formats and Standards (BFAS) entry for the field and subfield
 - Enter the code for the list in \$2
- Not every term is included in an RDA Registry list
 - If using a term not on a controlled list, omit \$2

Example of an RDA Registry vocabulary

RDA Configuration of Playback Channels

A number of sound channels used to make a recording.

Number of concepts:	4
URI:	http://rdaregistry.info/termList/configPlayback
Namespace:	http://rdaregistry.info/termList/configPlayback/
Api:	http://api.metadataregistry.org/vocabularies/82
Suggested prefix*:	rdacpc
Example curie:	rdacpc:1001
Changelog feed:	Atom RDF

* registered at prefix.cc

Use this code in \$2

#	CURIE	Label	Definition
#	rdacpc:1001	"mono" @en	"A configuration of playback cl
#	rdacpc:1002	"stereo" @en	"A configuration of playback cl
#	rdacpc:1003	"quadraphonic" @en	"A configuration of playback cl
#	rdacpc:1004	"surround" @en	"A configuration of playback cl

Physical medium—340

- Use to record physical description
- For LPs, include:
340 _ _ \$avinyI\$2rdamat

Sound characteristics—344

- Use to record type of recording, recording medium, playing speed, configuration of playback channels, special playback characteristics, etc.

- Record as applicable

344 __ \$adigital\$2rdatr *or*

344 __ \$aanalog\$2rdatr

- Include \$g as applicable for mono, stereo, surround, etc.

344 __ \$gmono\$2rdacpc

- For LPs, include \$c with playing speed

344 __ \$c33 1/3 rpm

Digital file characteristics—347

- Use to record file type, encoding format, file size, etc. for digital formats

- **For CDs:**

347 __ \$aaudio file\$2rdaft

347 __ \$bCD audio

- **For MP3s:**

347 __ \$aaudio file\$2rdaft

347 __ \$bMP3

- Do not use this field in records for LPs. Vinyl records are not digital

MARC tags 38X

Characteristics of a work or expression. May be used to differentiate a work from another work with the same title.

380 Form of work

382 Medium of performance

383 Numeric designation of musical work

384 Key

Optional to add; don't delete if present.

Form of work—380

- Use to record a class or genre to which a work belongs if not adequately described by the title or through genre or subject terms
- Don't delete if present; optional to add
 - If you add, use lcgft term if available

Example:

380 _ _ **\$aConcertos\$2lcgft**

Medium of performance—382

- Use to record instrumental, vocal and/or other medium of performance
- Don't delete if present; optional to add
 - If you add, follow guidance in MLA's [Best Practices for Using LCMPT](#)

Example:

382 01 \$bcello\$aorchestra

A work for solo cello accompanied by an orchestra

Notice order of subfields

Numeric Designation of Musical Work —383

- Serial number, opus number, or thematic index number assigned to a musical work by the publisher, composer, or musicologist
- Don't delete if present; optional to add

Example:

383 _ _ **\$cRV423**

Thematic index number for Concerto in B-flat major for cello, strings & basso continuo, by Antonio Vivaldi

Key—384

- The pitch name and the mode
- Don't delete if present; optional to add

Example:

384 _ _ \$cD major

Example--CD

336 __ **\$aperformed music****\$bprm****\$2rdacontent**

337 __ **\$aaudio****\$bs****\$2rdamedia**

338 __ **\$aaudio disc****\$bsd****\$2rdacarrier**

344 __ **\$adigital****\$2rdatr**

344 __ **\$boptical****\$2rdarm**

344 __ **\$gstereo****\$2rdacpc**

344 __ **\$hDolby****\$2rdaspc**

347 __ **\$aaudio file****\$2rdaft**

347 __ **\$bCD audio**

382 __ **\$bflute****\$aorchestra**

383 __ **\$cBWV 189**

384 __ **\$aD minor**

Example--LP

336 __ **\$aperformed music****\$bprm****\$2rdacontent**

337 __ **\$aaudio****\$bs****\$2rdamedia**

338 __ **\$aaudio disc****\$bsd****\$2rdacarrier**

344 __ **\$aanalog****\$2rdatr**

344 __ **\$c33 1/3 rpm**

344 __ **\$gmono****\$2rdacpc**

344 __ **\$hDolby****\$2rdaspc**

Notes

- Additional information about the resource

Source of information

- The item itself, or other sources

MARC coding

- Some note fields use indicators—see OCLC Bibliographic Formats and Standards (BFAS)

ISBD punctuation

- Most notes have ending punctuation; a few do not—See OCLC BFAS

Some common note fields

- **588 Source of description**
 - Always include for source of title, even if title is from the preferred source
 - Change 500 to 588 when editing
- **505 Contents note**
 - Titles of works
 - See SHARE local practice
- **508 Creation/production credits note**
 - Name(s) of directors, producers, etc.
- **511 Participant or performer note**
 - Performers
 - Include main performer(s); others may be recorded individually or with general statement (i.e., accompanying musicians)
 - May list individual members of groups if desired
 - Separate functions with space ; space

Some common note fields--cont.

- **518 Date/Time and Place of an Event Note**
 - Use to record the date/time and/or place of broadcast, recording, mixing, mastering, etc.
 - Info may be recorded in subfield a or in multiple subfields

Examples:

518 __ \$aRecorded at Sun Studios, Memphis,
Tennessee, March 2014. *or*

518 __ \$oRecorded\$**p**Sun Studios, Memphis,
Tennessee\$**d**March 2014.

Some common note fields--cont.

- **520 Summary, etc.**

- Brief description of contents of work if applicable

Example:

520 __ \$aA collection of songs to promote relaxation and stress relief.

- **538 System requirements**

- Add as appropriate for MP3s

- **546 Language note**

- Add if other than English, or for multiple languages

Example:

546 __ \$aSung in French and Italian.

Note: If 546 is present, also include MARC tag 041

Quoted notes—500

- Direct quote from item
- If taken from preferred source, end with period inside closing quotation mark

Example

500 __ **\$a**“The highest-class bluegrass in the world.”

- If taken from elsewhere on item, give the source, end with a period

Example

500 __ **\$a**“Timeless holiday classics woven in the Celtic tradition”—Container.

Examples of contents notes—505

This is not an exhaustive list!—see more examples in OCLC Bibliographic Formats and Standards

One performer:

505 00 \$tHey good lookin' --\$tBoats to build --\$tLicense to chill.

Multiple performers:

505 00 \$tHappy\$r(Pharrell Williams) --\$tDark horse\$r(Katy Perry featuring Juicy J) --\$tThe man\$r(Aloe Blacc).

Composers

505 00 \$tYou've got a friend /\$rCarole King --\$tMagic moments /\$rBurt Bacharach --\$tIf I had a hammer /\$rPete Seeger.

Composers and performers; time of individual songs

505 00 \$tYou've got a friend /\$rCarole King (Cher)\$g(4:25) --\$tMagic moments /\$rBurt Bacharach (Perry Como)\$g(3:15) -- \$tIf I had a hammer /\$rPete Seeger (Bruce Springsteen)\$g(3:45).

Subject headings—add as appropriate

- Topical
 - Medium of performance
 - Code as subject heading, not as genre

Example: 650 _0 \$aPiano music.

- Type of music with chronological subdivision
 - Check authority file for valid chronological subdivisions for the heading

Example: 650 _0 \$aRock music\$y2001-2010.

- If entire audio recording is on one subject:
 - Topical or geographic heading with subdivision \$v
Songs and music

Example: 651 _0 \$aIllinois\$vSongs and music.

Subject headings—cont.

- Genre
 - Add as applicable for genre of music
 - Do not add subdivisions to genre headings

Examples:

- **655 _7 \$aRock music.\$2lcgft**
- **655 _7 \$aConcertos.\$2lcgft**
- **655 _7 \$aFilm soundtracks.\$2lcgft**

- **SHARE local practice:** add in records for MP3s
655 _0 \$aMP3 (Audio coding standard)

Standard numbers

- **020**-International Standard Book Number (ISBN)
 - Not often found on musical audio recordings
- **024**-UPC number
- **028**-Publisher's number
- **050, 090, 082, 092** Call numbers

Other common 0XX fields

- **041-Language code**
 - Coded form of language(s) recorded in 546 for multilingual items or translations
 - Subfield d for language code of sung or spoken text
 - Subfield e for language code of libretto
 - Subfield g for language code of accompanying material other than libretto
 - Subfield h for language code of original
- **043-Geographic area code**
 - Code for places recorded in subject headings
 - Use OCLC macro to add
- **047-Form of musical composition code**
 - Codes that identify the types of composition

MARC tag 007

- **Physical description fixed field**
 - Used in records for non-print formats
 - Polaris uses to generate format icon in PAC

007 for compact discs

\$a s sound recording

\$b d sound disc

\$d f compact disc

\$e s stereo, OR m for mono OR q for quadraphonic OR
u for unknown

\$f n no grooves

\$g g 4 3/4 in. dimensions

\$h n not applicable

\$i n not applicable

\$m e digital recording OR u unknown

\$n d digital storage OR u unknown

007 for vinyl records

\$a s sound recording

\$b d sound disc

\$d b 33 1/3 rpm

\$e s stereo, OR m for mono OR q for quadraphonic OR
u for unknown

\$f m microgroove/fine

\$g e 12 in.

\$h n not applicable

\$i n not applicable

\$m u u unknown, or applicable code if information is
available on the item

\$n e analog electrical storage

Fixed field elements

- Will always be present in the record, but may or may not contain data
- Will only accept data that is valid for that field
- Different formats of material have different fixed field elements
- Data can be used to limit searches
- Some are system-supplied; some are coded from data in the variable fields
- Polaris uses to generate format icon in the PAC

Unique fixed field elements for audio recordings

- **Type (Type of Record):** j for musical audio recordings
- **Comp (Form of Composition):** code as applicable for type of music
 - If more than one type applies, code as *mu* and add tag 047 for individual codes

Example:

Audio recording includes concertos, sonatas, overtures, and fugues

Comp fixed field element: mu

Add:

047 _ _ \$aco\$asn\$aov\$afg

Unique fixed field elements for audio recordings (cont.)

- **AccM (Accompanying Matter):** code as applicable for accompanying material
- **Part (Music parts):** n for musical audio recordings
- **TrAr (Transposition and Arrangement):** n for musical audio recordings
- **FMus (Format of Music):** n for musical audio recordings
- **LText (Literary Text for Sound Recordings):** blank for musical audio recordings
- Other fixed field elements are the same for all formats—code as applicable

Authorized access points for music audio recordings--names

- Creator—MARC tag 1XX
 - Composer
- Contributors—MARC tag 7XX
 - Performers
 - Conductors
 - Producers
 - Musical groups
 - Orchestra
 - Choir
 - Group
 - Etc.

1XX vs 7XX for performers— SHARE local practice

- In records for music other than classical, if the principal performer in the statement of responsibility is recorded in a 7XX field, change to the appropriate 1XX field, unless all works are by one composer
 - This is a local edit only; do not make this change in the OCLC record

Example—SHARE local practice

OCLC record:

245 00 \$aMagical mystery tour /\$cThe Beatles.

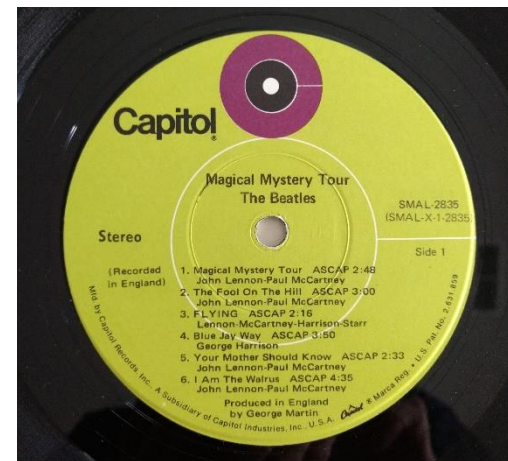
710 2_ \$aBeatles,\$eperformer.

SHARE local edit:

110 2_ \$aBeatles,\$eperformer.

245 10 \$aMagical mystery tour\$h[sound recording] /\$cThe Beatles.

Note: Remember to change the 245 1st indicator to 1.



Authorized access points for names—relationship designators

- Include a relationship designator in every 1XX and 7XX field
- In OCLC, will be recorded in \$4 with 3-letter relator code or in \$e with a relationship designator
- **SHARE local practice:**
 - Add \$e if not already present
 - Change \$4 to \$e with relationship designator
 - Use terms from Appendix I or K in RDA Toolkit, or from MARC code list for relators

Uniform titles

- If established, add a uniform title for works contained on the recording
- Especially for classical music, titles on the item may be very different than the uniform title

Uniform titles--Example

Item being cataloged: Recording of works by Antonio Vivaldi

505 Contents note from container:

505 00 \$tStorm at sea --**\$t**The night --**\$t**The four seasons.

Uniform title added entries:

700 1_ \$iContainer of (work):**\$a**Vivaldi, Antonio,**#d**1678-1741.**#t**Concertos,**#m**flute, oboe, violin, bassoon, string orchestra,**#n**RV 570,**#r**F major.

700 1_ \$iContainer of (work):**\$a**Vivaldi, Antonio,**#d**1678-1741.**#t**Concertos,**#m**flute, string orchestra,**#n**op. 10.**#n**No. 2.

700 1_ \$iContainer of (work):**\$a**Vivaldi, Antonio,**#d**1678-1741.**#t**Cimento dell'armonia e dell'inventione.**#n**N. 1-4.

Polaris format icons

- ❑ Created from coding in the LDR, 006, 007 and/or 008, depending on format
- ❑ Check to be sure your record reflects the correct format icon

Format icon in PAC view—CD



2003

**Format
icon:
Music CD**

1. Sanctuary [sound recording]
by Nakai, R. Carlos, 1946- performer.

Publisher, Date: Phoenix : Canyon, [2003]

Description: 1 sound disc : digital ; 4 3/4 in.

Local Availability: 0 (of 0)

System Availability: 1 (of 1)

Format icon in PAC view—CD

Control number:	1962446	Owner:	SHARE (sys)	Items:	1	Record status:	Final
Title:	Commodores greatest hits [sound recording].					<input checked="" type="checkbox"/> Display in PAC	<input type="checkbox"/> ILL
						<input type="checkbox"/> Host	
Language:	English	Location:	Illinois Heartland Library Sys-Edwardsville (ZED) (zeds)				



1978

**Format icon:
Vinyl**

1. Commodores greatest hits [sound recording]. by Commodores (Musical group), performer.

Edition: [Vinyl LP].

Publisher, Date: Hollywood, Calif. : Motown, [1978]

Description: 1 audio disc : analog, 33 1/3 rpm ; 12 in.

Local Availability: 0 (of 0)

System Availability: 1 (of 1)

Resources

- [SHARE cataloging standards](#)
- [OCLC's Bibliographic Formats and Standards](#)
- [Music Library Association \(MLA\) Best Practices for Music Cataloging—Supplement 3](#)
- [MARC21 Format for Bibliographic Data](#)
- [Original RDA Toolkit](#)
- [All Music website](#)