



**SHARE Executive Council
SHARE Finance & Policy Committee
Special Meeting**

Wednesday, April 21, 2021 at 2:30 p.m.
Illinois Heartland Library System
6725 Goshen Road, Edwardsville, Illinois 62025
via [Zoom](#)

Minutes

Call Meeting to Order and Roll Call: Called to order by Jenna Dauer at 2:38 p.m.

SHARE Executive Council—Jenna Dauer, President, Ryan Johnson, Vice President, Esther Curry, Gloria Hendrickson, Sarah Hill, Jacob Pahde, and Miranda Shake.

SHARE Finance & Policy Committee—Miranda Shake, Chair, Amy Byers, Esther Curry, Anita Driver, and Jill Pifer.

Absent—Jim Bosomworth, Janet Cler, Diana Donahoo, Britni Hogg, Jared Lofrano, Diane Yeoman, and Carol Ziese.

IHLS staff—Cassandra Thompson, Leslie Bednar, Colleen Dettenmeier, Rhonda Johnisee, Shirley Paden, Dena Porter, Jacob Sedor, and Shelley Stone.

Other attendees—Danielle Cornelius, Marion Carnegie Library.

Old Business:

- **Other:** None.

New Business:

- **Multitype Borrowing Policy:** The SHARE Circulation & Resource Sharing Committee has recommended a new policy with clarification that academic, school, and special library cards should not be used at a public library, unless there is an intergovernmental agreement in place. Esther Curry made a motion to send the policy to members for vote, and was seconded by Jacob Pahde. All in favor and the motion passed.
- **Budget Amendment: Edwardsville Building Remodel:** Cassandra Thompson presented a budget amendment for \$35,000.00 of the SHARE Operating Fund to purchase new furniture for SHARE staff at the Edwardsville office, utilizing surplus funds from the FY2021 budget. Ryan Johnson made a motion to amend the FY2021 budget to transfer \$35,000.00 to the Supplies budget line item. Esther Curry seconded the motion.

Jenna Dauer, Ryan Johnson, Esther Curry, Gloria Hendrickson, Sarah Hill, Jacob Pahde, Miranda Shake, Amy Byers, and Anita Driver voted yes. Jill Pifer voted no. Motion passed.

- **FY2022 Budget Review:** The committee reviewed the proposed budget for the SHARE Operating Fund and Reserve Fund for FY2022. Highlighted items included 36 training laptops and the SHARE mobile app, if that is approved by members in May.

Part of the proposed budget includes a 3% bonus that is still under consideration by the IHLS Board of Trustees, versus a 3% cost-of-living increase that has been given in previous years. This option is still under review, to make sure that there will be no negative impacts on taxes or IMRF for staff planning retirement. One concern was that member libraries are not receiving cost-of-living increases or bonuses, so IHLS should take that into consideration.

Other items of discussion included IMRF actuarial rates and Illinois Fund interest rates, based on past analysis and future projections for next year. The revenue from interest income looks different this year due to a change in budget software. Previously, IHLS was not able to separate interest income between the Reserve Fund and the Operating Fund, so it was the combination of interest from both funds. Now that revenue is split out and listed in two locations. In addition, the Illinois Funds interest rate has dropped considerably, leading the IHLS Finance Department to project future interest earnings very conservatively.

The E-Resources line item has also been reduced for next year. In FY2021, SHARE received a grant for \$125,000.00 that will not be included in next years' budget.

Miranda Shake made a motion to send the SHARE FY2022 budget to the IHLS Board of Trustees for final approval. The motion was seconded by Esther Curry. All voted yes per a roll call vote.

- **Other:** None

Public Comment: None.

Announcements: None.

Next meeting: SHARE Membership Meeting will be on May 5, 2021 at 3:00 p.m., with the next regularly scheduled SHARE Executive Council Meeting on June 9, 2021 at 2:30 p.m.

Adjournment: There being no further business, Jenna Dauer adjourned the meeting at 3:28 p.m.

DRAFT