



Agenda for Catalogers Training Session Tuesday, January 11, 2022

1. Welcome –We will do sound checks around 8:50. If you do not hear anything at that time, please adjust your volume. This short video may help if you are having problems with your audio: <https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>
2. Please ask questions in the chat area -- IHLS staff will monitor chat and ensure the speaker sees questions.
3. SHARE Update – Jennifer
4. Bibliographic and Cataloging Standards Committee – Edie
5. Miscellaneous
 - a. PCC implementation of the new RDA Toolkit--Liz
 - b. LC announcement on the change to “Aliens” and “Illegal aliens” subject headings--Edie
 - c. OCLC is no longer using the term “master record”--Linda
 - d. Reminders: Don
 - i. On-order records
 1. Don’t attach circulating items
 2. Periodically review ones you’ve entered
 - ii. Correct use of the Volume field
 - iii. Blank out Encoding Level when importing records
 - e. Final MARC Report update--Sue
 - f. Classes added in L2--Katy
 1. Dewey Decimal Classification—Jan. 25
 2. Barcoding I—Feb. 15
 - g. CMC updates
6. Informal straw poll on ways to identify local authors--Jennifer
7. Cataloging DVDs and Blu-rays—Jennifer, Edie, Don, Linda, Katy
8. Cool things we’ve cataloged--Linda
9. Questions
10. Next training session: Tuesday, February 8, 2022