# Cataloging DVDs and Blu-rays with RDA

*Presented by*

**SHARE**
SHARING HEARTLAND'S AVAILABLE
RESOURCES EQUALLY

*Illinois Heartland Library System*

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# Topics

- ❑ RDA core elements (from original RDA Toolkit)
- ❑ Sources of information
- ❑ Descriptive cataloging
- ❑ Subjects and genres
- ❑ Standard numbers and coded fields
- ❑ Authorized access points
- ❑ Related works and expressions
- ❑ Resources

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# Disclaimers

- *Resource Description and Access* (RDA) guidance is from the original *RDA Toolkit*
- Presentation is based on OLAC's *Best practices for cataloging DVD/Blu-ray*—Version 1.0 (August 2018, revision 2)
  - Some guidance has changed since this revision was published in 2018
  - We're showing the current guidance
- Examples show spacing and subfields as they appear in Polaris, unless OCLC record is specified

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# RDA core elements
# (from original RDA Toolkit)

- Title
- Statement of responsibility
- Edition statement, when present
- Publication information
- Physical description
- Series statement, when present
- Identifier(s), such as ISBN, UPC, publisher's number, etc.

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# Preferred sources of information

- Ideally (still the preferred source, per RDA):
  - Title screen(s) or title frame(s)
- Realistically, if there's not time or equipment to view title screens or frames, RDA gives options:
  - Disc label
  - Container or accompanying material
  - Internal source, i.e., disc menu
  - Outside source, i.e., website, publisher, etc.
- If no title on any source: cataloger devises a title
- Include a source of title note if the title is taken from other than the preferred source

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# Title proper

- The title minus any subtitle or other title information
- Taken from a preferred source of information
  - Usually the title screen
  - If taken from a source other than the title screen, include a note to indicate source

245 ‡aTitle proper

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# Recording the title proper

- **Original cataloging**
  - Transcribe from the preferred source
  - Add variant title for container title only if significantly different than title on title screen
  - If multiple discs with individual titles, use collective title from container if present
  - If no collective title, record 1st title in ‡a, others in ‡b
- **Copy cataloging**
  - If 245 title is taken from container and matches your item, leave as is
  - If title is from source other than title screen (i.e., container), include a source of title note

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# Recording franchise titles—Definition of a franchise

**From Wikipedia:**
*A collection of related films in succession that share the same fictional universe or are marketed as a series.*

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## Some franchise examples



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# Recording franchise titles

**OLAC best practice recommendation:**

*If stated on the item, record the franchise title and the number and/or specific title as part of the title proper (245 subfield a), adding a colon after the franchise title for clarity. Do not put a space in front of the colon.*

Note "If stated on the item." Don't add the franchise title if it's not on the resource

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# Recording franchise titles— Examples

**245 04 ǂa**The hunger games: Catching fire

**246 30 ǂa**Catching fire

**246 1_ ǂi**Title on container spine:**ǂa**Hunger games 2

**246 3_ ǂa**Hunger games two

**245 04 ǂa**The librarian: Quest for the spear

**246 30 ǂa**Quest for the spear

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# General material designation (GMD)

- Not used in RDA records
- **SHARE local practice**: add GMD to all videorecording records in Polaris
  - This is a local edit only. Do not add to WorldCat records in OCLC
- Subfield h comes after subfields a, n, and p
- Subfield h comes before subfield b

**245_ _ǂa**Title proper**ǂh[videorecording]**

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# Other title information

- **Subtitle**--Information used to qualify a title
  - Usually smaller font, not as prominent
- 245 _ _ **‡a**Title proper **:‡bsubtitle**
- **Parallel title**--The title proper in another language
- 245 _ _ **‡a**Title proper **=‡bParallel title**
- **Subsequent title(s)**—if no collective title
- 245 _ _ **‡a**First title **;‡bSecond title ; Third title**

245 _ _ **‡bOther title information**

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# Our video—Title screen



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# Our video

**OCLC record**: **245 00** Night at the museum: Battle of the Smithsonian

**SHARE local edit**:

**245 00 ‡a**Night at the museum: Battle of the Smithsonian**‡h**[videorecording]

**Note**: This film is part of the *Night At The Museum* franchise.

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# Statement of responsibility

- Includes:
  - Production company/companies
  - Screenwriter(s)
  - Producer(s)
  - Director(s)
- Does not include:
  - Cast
  - Narrator(s)
  - Other contributors to artistic or technical production, i.e., director of photography, film editor, composer, costume designer, etc.
- **245 _ _ ‡c—preceded by /**

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# Recording the statement of responsibility

- Take from the same source as the title
- Transcribe from source
- If from a source other the item itself (i.e., website, publisher, etc.), enter in brackets

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# Our video—Credit frames



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# Our video—More credit frames

PRODUCED BY
SHAWN LEVY
CHRIS COLUMBUS
MICHAEL BARNATHAN

WRITTEN BY
ROBERT BEN GARANT
& THOMAS LENNON

DIRECTED BY
SHAWN LEVY

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# Our video

**WorldCat record**: **245 00** Night at the museum: Battle of the Smithsonian / ‡c Twentieth Century Fox presents ; a 21 Laps/1492 Pictures production ; a Shawn Levy film ; produced by Shawn Levy, Chris Columbus, Michael Barnathan ; written by Robert Ben Garant & Thomas Lennon ; directed by Shawn Levy.

**SHARE local edit**:

**245 00 ‡a**Night at the museum: Battle of the Smithsonian‡h[videorecording] /‡cTwentieth Century Fox presents ; a 21 Laps/1492 Pictures production ; a Shawn Levy film ; produced by Shawn Levy, Chris Columbus, Michael Barnathan ; written by Robert Ben Garant & Thomas Lennon ; directed by Shawn Levy.

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# Variant titles

- Variations of the title proper (i.e., to spell out symbols or numbers, record a portion of the title or a part title, correct misspelled word, etc.)
  - Think how a patron might search
- Parallel title (title in another language)
- Title on resource from other than preferred source (i.e. container)
- Not title(s) of contents

**246 _ _ ‡aVariant title**

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# Our video—Title screen



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# Our video—Disc label

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# Our video—Container front

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# Our video—Container back and spine



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# Our video

**WorldCat record**: **245 00** Night at the museum: Battle of the Smithsonian

**246 30** Battle of the Smithsonian

**SHARE local edit**:

**245 00 ‡a**Night at the museum: Battle of the Smithsonian**‡h**[videorecording]

**246 30 ‡a**Battle of the Smithsonian

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# Edition statement

- Source is anywhere on the item
  - Same source as title proper is preferred, but can come from any place on the item
  - If taken from outside the resource (i.e, web site), put in brackets
- Transcribe from the source, including capitalization and abbreviations

On item: Collector's Edition

In record: **250** _ _ **‡a**Collector's Edition.

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# Edition statement-Videos

- Do not record "wide screen" or "full screen" as an edition statement <u>unless</u> it's stated as edition or version on the resource (i.e. Wide screen version)
  - Also record in a 345 field
- Options for multiple edition statements:
  - Record in one MARC tag 250, separated by comma

    *or*
  - In separate 250 fields

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# Edition statement—SHARE cataloging

- **Original or copy cataloging in OCLC**
  - Single or multiple 250s are acceptable

- **SHARE local practice**:
  - Add appropriate edition statement to distinguish format—See list in SHARE cataloging standards
  - Combine multiple edition statements in a single 250, separated by a comma, to allow all edition statements to appear in the PAC brief display

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# Edition statement—Examples
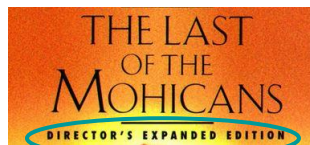


**Widescreen version**



**250** _ _ **‡a**Director's Expanded Edition, Widescreen version. Optionally, can be recorded in separate 250 fields in OCLC

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# Our video—Disc label



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# Our video—Container front



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# Our video—Container back and spine



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# Our video

**OCLC record**: **245 00** Night at the museum: Battle of the Smithsonian

**246 30** Battle of the Smithsonian

**SHARE local edit**:

**245 00 ‡a**Night at the museum: Battle of the Smithsonian**‡h**[videorecording]

**246 30 ‡a**Battle of the Smithsonian

**250 _ _‡a**[DVD].

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# Country of producing entity

- **MARC tag 257**
  - Not a core element
  - Don't delete if present in records
  - Optional to add
  - If you add, use the form of the name in the name authority file; add ǂ2 with code *naf*

  **257** _ _ **ǂa**Sweden**ǂ2**naf

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# Publication Information

Includes
- Place of production, publication, distribution, manufacture (ǂa)
- Producer, publisher, distributor, manufacturer (ǂb)
- Dates (ǂc)

Source of information
- Anywhere on the item

ISBD punctuation
- Semi-colon before place of publication if multiple
- Colon before publisher name in ǂb
- Comma before date in ǂc
- 264 _0, 264 _1, 264_2, or 264_3: Period at end of field, if date is not in brackets
- 264 _4: No ending punctuation

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# Publication, distribution, etc.

- May have multiple 264s for different functions—denoted by 2nd indicator

**264** _0 **‡a**Place of production :**‡b**Producer,**‡c**Production date.

**264** _1 **‡a**Place of publication :**‡b**Publisher,**‡c**Publication date.

**264** _2 **‡a**Place of distribution :**‡b**Distributor,**‡c**Date of distribution.

**264** _3 **‡a**Place of manufacture :**‡b**Manufacturer,**‡c**Date of manufacture.

**264** _4 **‡c**Copyright date

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# Place of Publication

- Record as stated on the item
- If needed for clarity, add name of country, state, or province in brackets
  - Do not abbreviate place names
- Record all places named on the item  *or*
- Record only the first named place
- If no place of publication on the item: Cataloger researches place and enters it in brackets, or enters the phrase "[Place of publication not identified]"
  - **RDA preference and SHARE local practice**: Supply a place of publication, even if only a country

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# Publisher

- Take from anywhere on the item
- Transcribe name of publisher as it appears on the item
  - I.e., Buena Vista Home Entertainment
- If multiple publishers, record first publisher
  - Optional to record others
- If no publisher, enter probable name in brackets or the phrase "[publisher not identified]"

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# Distributor

- If no publisher on the item, distributor is core if present
  - If publisher is present, it's optional to also record distributor
- Take from anywhere on the item
- Transcribe name of distributor as it appears on the item
  - Example: TriStar Home Video
- If you're not sure whether an entity is the publisher or distributor, record as the publisher

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# Dates

- **Publication date** – core element – use the most recent publication date
  - Publication date of video, not of original film
  - Videos rarely have a publication date
- **Copyright date** – core element if no publication date
  - If no copyright date for video as a whole, may use copyright date for container package and design
  - Record copyright date as implied publication date, in brackets
- Record the date of the original film in a 500 note

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# No date on the item

- Cataloger estimates a date (preferred) or enters the phrase "[date of publication not identified]"
  - Examples:  [2010]—inferred or probable year
  - [2010?]—uncertain year
  - [between 1990 and 1999]—probable decade
- **SHARE local practice**: record an estimated date, in brackets

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## Our video—Disc label



**20ᵗʰ Century Fox
Home Entertainment
©2009**

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## Our video—Container back and spine



©2009
Twentieth Century Fox
Home Entertainment, P.O.
Box 900, Beverly Hills,
California 90213-0900

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# Our video

**WorldCat record**: **264** _1 Beverly Hills, California :
**‡b** 20th Century Fox Home Entertainment, **‡c** [2009]

**264 _ 4 ‡c** ©2009

**Polaris record**: **264** _1 **‡a**Beverly Hills, California
:**‡b**20th Century Fox Home Entertainment,**‡c**[2009]

**264 _ 4 ‡c**©2009

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# Recording attributes—3XX

**Includes**

- Physical description (300)
- Content type (336)
- Media type (337)
- Carrier type (338)
- Sound characteristics (344)
- Moving image characteristics (345)
- Video characteristics (346)
- Digital file characteristics (347)
- Form of work (380)

**Source of information**

- Entire item

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# Physical description—300

- **Extent—300 ‡a**
- Record the number of physical units and carrier type
  - Use the term *videodiscs*
- Record playing time in parentheses, if readily available
  - Abbreviate hour(s) as hr.
  - Abbreviate minute(s) as min.
  - Spell out approximately, even if abbreviated on item
  - Record time of feature presentation only

Example: **300 _ _ ‡a**4 videodiscs (7 hr., 30 min.)

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# Physical description—Con't.

- **Other physical details—300 ‡b**
  - Preceded by colon (:)
  - Record sound and color characteristics (i.e., silent or sound, color and/or black & white, etc.)

- **Dimensions—300 ‡c**
  - Preceded by semi-colon (;)
  - Give diameter of discs in inches
    - Standard size of DVDs & Blu-rays is 4 ¾ inches
    - Abbreviate inches as in.

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# More physical description

- **Accompanying material—300 ǂe**
- Preceded by plus sign (+)
- Give details as you would describe the item in an individual record, with ISBD punctuation but without subfields
  - **300** _ _ **ǂa**4 videodiscs :**ǂb**sound, color ;**ǂc**4 ¾ in. **+ǂe**1 program guide (40 pages : illustrations ; 24 cm)

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# Our video—Disc label



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# Our video—container back and spine



105 minutes

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# Our video

**WorldCat record**:

**300** _ _ 1 videodisc (105 min.) : ‡b sound, color ; ‡c 4 ¾ in.

**Polaris record**:

**300** _ _ ‡a1 videodisc (105 min.) :‡bsound, color ;‡c 4 ¾ in.

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# Content, Media, and Carrier type-- MARC tags 33X

❑ Record applicable 33X fields for the videorecording and any significant accompanying material

❑ Include ǂ3 at the <u>end</u> of the field to specify individual components if needed

| 336 | Content type |
| 337 | Media type |
| 338 | Carrier type |

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# Example 33X for videos

**336  Content type**

**336** _ _ǂ**a**two-dimensional moving imageǂ**b**tdi ǂ**2**rdacontent      *or*

**336** _ _ǂ**a**three-dimensional moving imageǂ**b**tdm ǂ**2**rdacontent

**337  Media type**

**337** _ _ǂ**a**videoǂ**b**vǂ**2**rdamedia

**338  Carrier type**

**338** _ _ǂ**a**videodiscǂ**b**vdǂ**2**rdacarrier

**Use macro to generate 33X fields in OCLC**

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# Recording 34X fields-General guidelines

- Record each term in a separate 34X field, per OCLC (with an exception)
- Take controlled vocabulary terms from lists on the *RDA Registry* website
  - Links to lists can be found in the *Bibliographic Formats and Standards* entry for the field and subfield
  - Enter the code for the list in ǂ2
- Not every term is included in an *RDA Registry* list
  - If using a term not on a controlled list, omit ǂ2
- Use ǂ3 at the beginning of the field to specify which component the term describes, if needed (with an exception)

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# Physical medium—340

- Dimensions, information recording technique (in some instances), and color content

- **Dimensions--ǂb**
  - Record dimensions in 300 ǂc; optional to also record in 340 ǂb
    - Recommend including
  - No controlled vocabulary applies; omit ǂ2
  - **340** _ _ **ǂb** 4 ¾ in.

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# Physical medium—340 ‡d

❑ **Information recording technique**
- ▪ Optional if your item is a commercially produced disc
- ▪ Retain if present; don't need to add
- ▪ If included, you'll see:

**340** _ _ **‡d**stamping**‡2**rdapm

- ▪ Required if your item is a recordable disc (i.e., DVD-R)
  - ▪ Use controlled vocabulary term *burning*: record code *rdapm* in ‡2

**340** _ _ **‡d**burning**‡2**rdapm

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# Physical medium—340 ‡g

❑ **Color content**
- ▪ Include in addition to 300 ‡b
  - ▪ RDA registry terms are *monochrome* or *polychrome;* if these terms are used, include ‡2 with code *rdacc*
    - ▪ OLAC guidance and SHARE local practice is to follow LC practice of using *color, black and white,* or *sepia* as applicable; omit ‡2

**340** _ _ **‡g**color

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# Accessibility content—341

- Information about textual, visual, auditory, and/or tactile modes of access to the primary and/or secondary contents of a resource.
- Use in conjunction with MARC tag 532
- Currently there is no *RDA Registry* list of controlled vocabulary terms
  - Omit ‡2
- Use ‡3 at the <u>end</u> of the field to specify individual components, if needed (different than other 34X fields)

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# Accessibility content—341—examples

- If the item has closed captions or Subtitles for the Deaf and Hard of Hearing (SDH)
  - **341 0 _ ‡a**auditory**‡b**captions

- If the item has a descriptive audio track
  - **341 0 _ ‡a**visual**‡d**audio description

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# Sound characteristics—344

- Type of recording, recording medium, playing speed, configuration of playback channels, special playback characteristics, etc.
- For discs, always include:

**344** _ _ **‡a**digital**‡2**rdatr

**344** _ _ **‡b**optical**‡2**rdarm

- Add specific sound information as appropriate. Examples:

**344** _ _ **‡g**surround**‡2**rdacpc

**344** _ _ **‡h**Dolby digital 5.0

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# Sound characteristics—344 ‡i

- **Sound content**
- Record the presence or absence of sound in the resource
- Use in addition to the term *sound* or *silent* in 300 ‡b
- Terms are from the *RDA Registry* list *Sound content* (code rdasco)

**344** _ _ **‡i**sound**‡2**rdasco

**344** _ _ **‡i**silent**‡2**rdasco

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# Moving image characteristics—345

- ❑ Subfields a and b apply only to film
    - ❑ Do not use in records for videos
- ❑ **Aspect ratio value—345 ǂc**
    - ❑ Record if available on the piece; omit ǂ2
- ❑ **Aspect ratio designator—345 ǂd**
    - ❑ Use term from *RDA Registry* list *Aspect Ratio Designation* (code rdaar)
    - ❑ Record "widescreen" as "wide screen"
- ❑ Do not record aspect ratio information in a 5XX note

**345** _ _ **ǂc**2.34:1

**345** _ _ **ǂd**wide screen**ǂ2**rdaar

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# Video characteristics—346

- ❑ Video format and broadcast standard
    - ❑ **Video format—346 ǂa**
        - ❑ Use only for analog recordings, i.e., Beta or VHS
        - ❑ DVDs and Blu-rays are always digital
            - • Do not include ǂa in these records; delete if present
    - ❑ **Broadcast standard—346 ǂb**
        - ❑ Record NTSC, PAL, SECAM, etc. as appropriate, if present on resource
        - ❑ Most common in the US is NTSC

**346** _ _ **ǂb**NTSC**ǂ2**rdabs

**Note**: Broadcast standards don't mix! NTSC, PAL, SECAM, etc. must be on separate records.

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# Digital file characteristics—347

- File type, encoding format, file size, regional encoding, etc.
  - If term is not from an *RDA Registry* list, omit ‡2
  - If a Blu-ray is region C, use term *Region C (Blu-ray)* to distinguish from video games
- **Examples**:

**347** _ _ ‡avideo file‡2rdaft

**347** _ _ ‡bDVD video

**347** _ _ ‡eregion 1‡2rdare


**347** _ _ ‡avideo file‡2rdaft

**347** _ _ ‡bBlu-ray

**347** _ _ ‡eregion C (Blu-ray)‡2rdare

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# Form of work—380

- A class or genre to which a work belongs
- Use a term from the *Library of Congress Genre/Form Terms for Library and Archival Materials* (LCGFT) list where possible
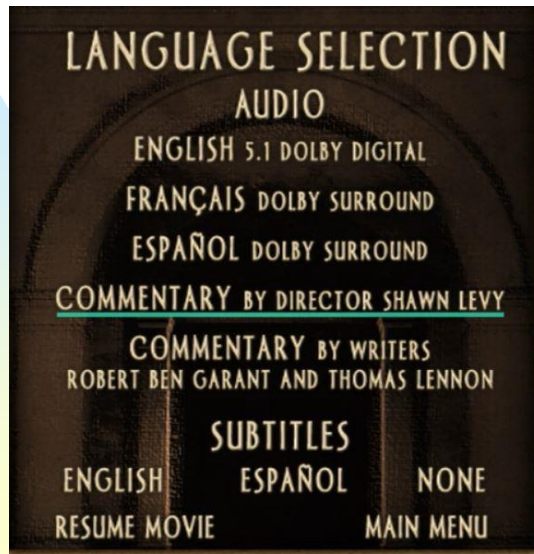  - Use the most general term (i.e., *Motion pictures*, not *Science fiction films*)
- Examples:

**380** _ _ ‡aTelevision programs‡2lcgft

**380** _ _ ‡aMotion pictures‡2lcgft

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# Our video—Disc menu



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# Our video—Container back and spine



5.1 Dolby digital
Dolby surround

Region 1
NTSC

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# Our video—33X

**336** _ _‡atwo-dimensional moving image‡btdi ‡2rdacontent

**337** _ _‡avideo‡bv‡2rdamedia

**338** _ _‡avideodisc‡bvd‡2rdacarrier

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# Our video—340 and 344

**340** _ _‡b4 ¾ in.

**340** _ _‡gcolor

**344** _ _‡adigital‡2rdatr

**344** _ _‡boptical‡2rdarm

**344** _ _‡gsurround‡2rdacpc

**344** _ _‡hDolby Digital 5.1

**344** _ _‡hDolby

**344** _ _‡isound‡2rdasco

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# Our video—
# 345, 346, 347, 380

**345** _ _ **‡c**2.35:1

**345** _ _ **‡d**wide screen**‡2**rdaar

**346** _ _ **‡b**NTSC**‡2**rdabs

**347** _ _ **‡a**video file**‡2**rdaft

**347** _ _ **‡b**DVD video

**347** _ _ **‡e**region 1**‡2**rdare

**380** _ _ **‡a**Motion pictures**‡2**lcgft

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# Series—490/8XX

**Includes**

- Series statement (‡a)
- Series numbering (‡v)

**Source of information**

- Prefer source on the item or within the item
  - May be taken from outside source if applicable

**ISBD punctuation**

- Semi-colon before series numbering

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# Series

- **MARC tag 490**
  - Series statement as it appears on the resource
- **MARC Tag 8XX—800, 810, 811, or 830**
  - Series as it is established in the series authority record
    - May or may not be the same as the 490
    - 800, 810, 811—series established under name
      - 800—Personal or family name
      - 810—Corporate body name
      - 811—Conference or meeting
    - 830—series established under title

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# Series examples

- **Author/title series**
  - **490 1_** ‡aAnimorphs ;‡vPart 1
  - **800 1_** ‡aApplegate, Katherine.‡tAnimorphs (Videorecording) ;‡vpt. 1.
- **Title series**
  - **490 1_** ‡aFilm classics
  - **830 _0 ‡a**Film classics (MCA Home Video (Firm))

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# Our video—Disc label



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# Our video—Container front



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# Our video—Container back and spine



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# Notes

- Additional information about the resource

**Source of information**

- The item itself, or other sources

**MARC coding**

- Some note fields use indicators—see OCLC Bib formats

**ISBD punctuation**

- Most notes have ending punctuation; a few do not—See OCLC Bib formats

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# Some common note fields for videos—500, 505

- **500 General note**
  - Special features
  - "Based on" note
  - Quoted notes
  - History of work note (date of original production or release of film; dates of broadcast of TV episodes, etc.)
    - Pairs with 046 with coded date(s)

- **505 Contents note**
  - Titles of episodes; titles of individual films in a compilation, etc.

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# Some common note fields for videos—508, 511

- **508 Creation/production credits note**
  - Name(s) of cinematographer(s), composer(s), costume designer(s), film editor(s), etc.

- **511 Participant or performer note**
  - Name(s) of cast, host(s), narrator(s), performer(s) etc.

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# Some common note fields for videos—518

- **518 Date/Time and Place of an event note**
  - Use to record the date/time and/or place of filming, broadcast, etc.
  - Info may be recorded all in subfield a or in multiple subfields
  - Pairs with 033 with coded form of date(s) and place(s)

**Example**

**518_ _‡a**Filmed on location in England, Italy, and Spain in 2015.

*or*

**518_ _‡o**Filmed on location‡pEngland‡pItaly‡pSpain‡d2015.

**033 0 0 ‡a**2015----‡b5750‡b6710‡b6560

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# Some common note fields for videos—520, 521

- **520 Summary, etc.**
  - Brief description of contents of work
  - Use 1st indicator 4 for content advice note

**520 4_ ‡a**Mild profanity.

- **521 Target audience note**
  - Record intended audience, ratings information, etc.
  - Use appropriate 1st indicator

**521 8_ ‡a**MPAA rating: R.

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# Some common note fields for videos—532

- **532 Accessibility note**
  - Information on presence of closed captions, SDH, signed language and/or descriptive audio track
  - Previously recorded in 546 note
  - No ending punctuation
  - Pairs with 341—Accessibility content and 041 for language codes

  **532** 1 _ ‡aEnglish or French descriptive audio tracks

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# Some common note fields for videos—538

- **538 System requirements**
  - Information on required playback equipment only if above and beyond the normal equipment needed for the type of disc
  - Most information previously recorded here is now recorded in 34X fields

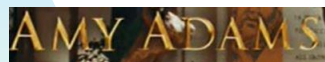  **538** _ _ ‡aPlayback of HD Blu-ray disc requires HD Blu-ray disc player or Ultra HD Blu-ray disc player.

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# Some common note fields for videos—546

□ **546 Language note**
- Language(s) of soundtrack(s) and subtitles
- Verify info on container and/or check disc menu
- No longer used for captions, descriptive audio tracks, or signed language; move those to 532
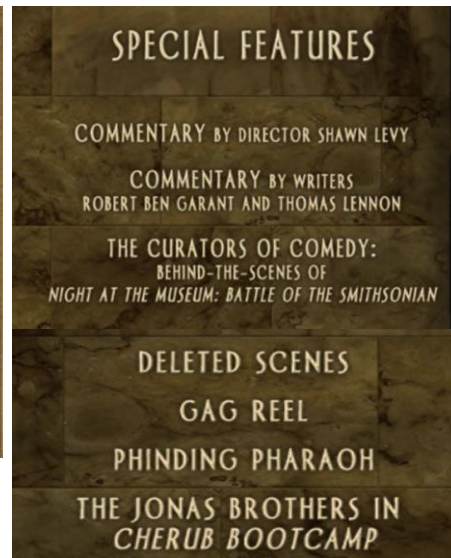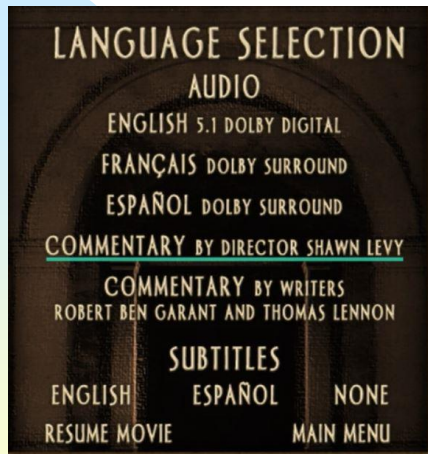- Pairs with 041 with language codes

85

# Our video—Credit frames



Etc. … other cast and crew

86

# Our videorecording—Disc menu





87

# Our video—Container back and spine



Summary
Special features
MPAA rating
Languages
Aspect ratio
Cast and other credits info
Etc.

88

# Our video—500 notes

**500** _ _ **‡a**Originally released in 2009.

**500** _ _ **‡a**Special features: Audio commentary by director Shawn Levy, audio commentary by writers Robert Ben Garant and Thomas Lennon, Curators of comedy: Behind the scenes of Night at the museum, Battle of the Smithsonian, deleted scenes, gag reel, Phinding pharaoh, The Jonas Brothers in cherub bootcamp.

89

# Our video—508 and 511

**508** _ _ **‡a**Director of photography, John Schwartzman ; editors, Dean Zimmerman, Don Zimmerman ; music, Alan Silvestri.

**511 1** _ **‡a**Ben Stiller, Amy Adams, Owen Wilson, Hank Azaria, Robin Williams, Christopher Guest, Alain Chabat, Steve Coogan, Ricky Gervais, Bill Hader, Rami Malek, Mizuo Peck.

90

# Our video—520

**520** _ _ **‡a**Larry Daley is a former night watchman at the Museum of Natural History, where the exhibits come alive after dark. But now, Larry's nocturnal friends are being retired to the archives of the Smithsonian Institution, luring him back for an all-out battle against museum misfits who plan to take over the Smithsonian … and the world!

91

# Our video—521 and 546

**521 8_ ‡a**MPAA rating: PG; for mild action and brief language.

**546** _ _ **‡a**English (Dolby 5.1), dubbed French (Dolby surround) or dubbed Spanish (Dolby surround) dialogue; optional English or Spanish subtitles.

92

# Subject headings—6XX

- Add as applicable and control
- **Topical**
  - General subject(s) of the work—650
- **Geographic**
  - Heading for the setting(s) of the work—651
- **Names and/or titles**
  - Person(s), corporate bodies, conferences, fictitious character(s), titles of works—600, 610, 611, 630, 650
- **Subdivisions**
  - For adult-level fiction films, add subdivision ‡v Drama
  - For juvenile material, add subdivision ‡v Juvenile films

93

# Subject headings—cont.

- **Genre**
  - Add as applicable for genre of film, i.e., *Comedy films, Spy films, Documentary films,* etc.—655
  - Always add:
    - For films with a running time of 40 minutes or more:
      - **655** _7 ‡a Feature films.‡2 lcgft
    - Heading for fiction or nonfiction:
      - **655** _7 ‡a Fiction films.‡2 lcgft
      - **655** _7 ‡a Nonfiction films.‡2 lcgft
    - Heading for closed captioned, signed, or described:
      - **655** _7 ‡a Video recordings for the hearing impaired.‡2 lcgft
      - **655** _7 ‡a Video recordings for people with visual disabilities.‡2 lcgft

94

# Our video

**600 10** ‡aEarhart, Amelia,‡d1897-1937‡vDrama.

**610 20** ‡aSmithsonian Archives‡vDrama.

**650 _0** ‡aMuseum storage facilities‡zWashington (D.C.)‡vDrama.

**650 _0** ‡aMuseums‡zWashington (D.C.) ‡xEmployees‡vDrama.

**650 _0** ‡aMuseums‡xDeaccessioning ‡zWashington (D.C.)‡vDrama.

95

# Our video—Con't.

**650 _0** ‡aPharaohs‡vDrama.

**655 _7** ‡aComedy films.‡2lcgft

**655 _7** ‡aFeature films.‡2lcgft

**655 _7** ‡aFiction films.‡2lcgft

**655 _7** ‡aAction and adventure films.‡2lcgft

96

# Standard numbers/coded fields

- **020**-International Standard Book Number (ISBN)
- **024**-UPC number
- **028**-Publisher's number
- **033**-Date/time and place of an event
- **041**-Language code
- **043**-Geographic area code
- **046-**Special coded dates
- **050, 090, 082, 092** Call numbers

97

# Date/time and place of an event—033

- **Date and place of performance, filming, broadcast, etc.**
  - Pairs with a 518 or 500 note
  - First indicator indicates type of date
  - Second indicator indicates type of event
  - Record date in ‡a in YYYYMMDD format
    - Date is eight positions—use hyphens to fill empty positions
  - Use multiple ‡a's in a single 046 for multiple dates

98

# Date/Time and place of an event—033—Con't.

- Record geographic area code in ǂb
- Record geographic area subcode in ǂc
- Codes consist of the appropriate classification numbers from the range G3190-G9980 (dropping the letter "G") derived from the Library of Congress Classification—Class G table

**033 21 ǂa**2016---- **ǂa**2018----

**500** _ _ **ǂa**Originally broadcast 2016-2108.

**033 00 ǂa**2020---- **ǂb**6714**ǂc**R7

**518** _ _ **ǂo**Filmed on location**ǂp**Rome, Italy**ǂd**2020.

99

# Special coded dates—046

- **Record date of production or release of original film**
  - Pairs with a *History of Work* note (500)
  - Record date of production or release in ǂk
  - Include ǂ2 with code edtf
  - Record dates of films in a compilation in separate 046 fields

**046** _ _**ǂk**2016**ǂ2**edtf

**500** _ _ **ǂa**Originally released in 2016.

100

# Our video—Disc label



101

# Our video—Container back and spine



UPC number

102

# Our video

**024 1_** **‡a**024543715498

**041 1_** **‡a**eng**‡a**fre**‡a**spa**‡j**eng**‡j**spa**‡h**eng

**043 _ _** **‡a**n-us-dc

**046 _ _** **‡k**2009**‡2**edtf

**092 _ _** **‡a**791.43

103

# MARC tag 007

- **Physical description fixed field**
  - Used in records for non-print formats
  - Polaris uses to generate format icon in PAC

104

# 007 for videodisc

**‡a**  v  videorecording

**‡b**  d videodisc

**‡d**  c color OR b for black & white OR m for mixed

**‡e**  v for DVD OR s for Blu-ray

**‡f**  a sound on medium

**‡g**  i  videodisc

**‡h**  z other

**‡i**  s stereo OR q for surround

105

# Polaris format icon for videos

- Generated from codes in the 007
- Add 007 if not present
  - If no 007, format icon will display *Projected medium*



106

# Polaris format icon for videos—Con't.

- Review and correct 007 as needed
  - If 007 is incomplete, may display *Videorecording* instead of *DVD* or *Blu-ray*
  - Make sure all subfields are coded correctly for your item

| 007--VIDEORECORDING | |
|---|---|
| Category of material (00) | v - Videorecording |
| Specific mat'l desig (01) | d - Videodisc |
| Color (03) | c - Multicolored |
| Videorecording format (04) | v - DVD |
| Sound on medium/sep (05) | a - Sound on medium |
| Medium for sound (06) | i - Videodisc |
| Dimensions (07) | z - Other |
| Config of playback channels (08) | q - Quadraphonic, multichannel, or |

OK    Cancel    Help

107

# Our video—PAC brief display

5. Night at *the* museum. *Battle of the Smithsonian* [videorecording]

DVD

2009

Summary: Larry Daley is a former night watchman at *the* Museum *of* Natural History, where *the* exhibits come alive after dark. But now, Larry's nocturnal friends are being retired to *the* archives *of the Smithsonian* Institution, luring him back for an all-out *battle* against museum misfits who plan to take over *the Smithsonian* ... and *the* world!

Edition: [DVD]
Publisher, Date: Beverly Hills, California : 20th Century Fox Home Entertainment, [2009]

Description: 1 videodisc (105 min.) : sound, color ; 4 3/4 in.
Audience Note: MPAA rating: PG; for mild action and brief language.

108

# Fixed field elements

- Will always be present in the record, but may or may not contain data
- Will only accept data that is valid for that element
- Different formats of material have different fixed field elements
- Data can be used to limit searches
- Some are system-supplied; some are coded from data in the variable fields
- One of the fields Polaris uses to generate format icon in the PAC

109

# Unique fixed field elements for videorecordings

- **Type (Type of record)**: **g** for projected medium
- **Time (Running time):** 3-digit number for minutes; use **000** if time exceeds 3 digits; enter **---** if time is unknown
- **TMat (Type of visual material)**: **v** for videorecording
- **Tech (Technique): a** for animated; **l** for live action; **c** for both
- **DtSt**: **s** for single date; **t** for publication date and copyright date; **p** for release date or date of production
  - **Beware**!: Use code p when video contains the feature film only, with no special features
    - Date One is date of video from 264
    - Date Two is date of original film, from 500 note

110

# Our video

| Visual Materials | | Rec stat | c | Entered | 20090916 | | Replaced | 20170109163806.4 |
|---|---|---|---|---|---|---|---|---|

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Type | g | ELvl | I | Srce | d | Audn | g | Ctrl | | Lang | eng |
| BLvl | m | Form | | GPub | | Time | 1 0 5 | MRec | | Ctry | cau |
| Desc | i | TMat | v | Tech | I | DtSt | t | Dates | 2009 | , | 2009 |

111

# Authorized access points for videos--names

- **Creator**—MARC tag 1XX
  - Videos rarely have a 1XX field
- **Contributor**—MARC tag 7XX
  - A person, family, or corporate body contributing to an expression
    - Cast
    - Director(s)
    - Producer(s)
    - Screenwriter(s)
    - Production companies, publisher
    - Etc.

112

# Authorized access points for names—Relationship designator

❑ Include a relationship designator term in 1XX and 7XX field for names

   ❑ Do not include in author/title entries

❑ In OCLC, may be recorded in ‡4 with 3-letter relator code or in ‡e with relator term

❑ **SHARE local practice**:

   ❑ Add ‡e if not already present

   ❑ Change ‡4 to ‡e with relator term

   ❑ Use terms from Appendix I in RDA Toolkit, or from MARC code list for relators

113

# Our video

**700** 1_ ‡aLevy, Shawn, ‡d1968-‡efilm director.

**700** 1_ ‡aBarnathan, Michael,‡efilm producer.

**700** 1_ ‡aColumbus, Chris,‡efilm producer.

**700** 1_ ‡aGarant, Robert Ben,‡d1970-‡escreenwriter.

**700** 1_ ‡aLennon, Thomas,‡d1970-‡escreenwriter.

**700** 1_ ‡aStiller, Ben,‡d1965-‡eactor.

**700** 1_ ‡aAdams, Amy,‡eactor.

**700** 1_ ‡aWilson, Owen,‡d1968-‡eactor.

114

# Our videorecording—cont.

**700** 1_ **‡a**Silvestri, Alan,**‡e**composer (expression)

**710** 2_ **‡a**Twentieth Century-Fox Film Corporation, **‡e**production company.

**710** 2_ **‡a**21 Laps Entertainment (Firm), **‡e**production company.

**710** 2_ **‡a**1492 Pictures,**‡e**production company.

**710** 2_ **‡a**Twentieth Century Fox Home Entertainment, Inc.,**‡e**publisher.

115

# Related works and expressions

❏ Record relationships between the video and related works and expressions

❏ Entries need to be justified in the body of the record, usually through a note

❏ Check original RDA Toolkit, Appendix J for relationship designators

116

# Related works--example

❑ **A film based on a novel**

**500** _ _ ‡aBased on the novel *Pride and Prejudice*, by Jane Austen.

**700 1** _ ‡iMotion picture adaptation of (work):‡a Austen, Jane,‡d1775-1817.‡tPride and prejudice.

❑ **A remake of an earlier film**

**500** _ _ ‡aRemake of the 1933 King Kong film.

**730 0** _ ‡iRemake of (work):‡aKing Kong (Motion picture : 1933)

117

# Related works--compilations

❑ **Multiple titles**

**505 0** _ ‡aBen-Hur – The gladiator – The lion's den.

**730 02** ‡iContainer of (work):‡aBen-Hur (Motion picture : 1959)

**730 02** ‡iContainer of (work):‡aGladiator (Motion picture : 2000)

**730 02** ‡iContainer of (work):‡aLion's den (Motion picture)

118

# Related expressions

Record an entry for the work in other languages, based on languages of audio tracks in MARC tag 546. Do not include subtitles.

Check the authority file for a uniform title authority record; format as established in the authority record

If no authority record, enter title followed by *(Motion picture)*

119

# Our video

**546** _ _ **‡a**English, dubbed French, or dubbed Spanish dialogue; optional English or Spanish subtitles.

**730 0 2 ‡i**Container of (expression):**‡a**Night at the museum, battle of the Smithsonian (Motion picture). **‡l**French.

**730 0 2 ‡i**Container of (expression):**‡a**Night at the museum, battle of the Smithsonian (Motion picture). **‡l**Spanish.

120

# Resources

- [SHARE local cataloging practices](#)
- [*OCLC's Bibliographic Formats and Standards*](#)
- [MARC21 for bibliographic records](#)
- [Original RDA Toolkit](#) (subscription required)
- [OLAC's Best practices for cataloging DVD/Blu-ray—Version 1.0 (August 2018, revision 2)](#)
- [Library of Congress Geographic Cutter Numbers Table](#)

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