

Agenda for Catalogers Training Session Tuesday, March 8, 2022

- 1. Welcome –We will do sound checks around 8:50. If you do not hear anything at that time, please adjust your volume. This short video may help if you are having problems with your audio: https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio
- 2. Please ask questions in the chat area -- IHLS staff will monitor chat and ensure the speaker sees questions.
- 3. SHARE Update Jennifer
- 4. Bibliographic and Cataloging Standards Committee Edie
- 5. Miscellaneous
 - a. MARC changes-Edie
 - b. OCLC AskQC session, March 17, 3 PM—Don i. <u>Topic and registration information</u>
 - c. CE hours-Jennifer
 - d. Reminders-Jennifer
 - i. Proper use of the Volume field
 - ii. Don't circulate on on-order records
 - iii. Pay attention to release dates
- 6. Cataloging DVDs and Blu-rays Review
- 7. Edit DVD record—Part 2--Edie
- 8. MARC Report demonstration--Edie
- 9. Cool things we've cataloged
- 10. Questions
- 11. Next training session: Tuesday, April 12, 2022