



Illinois Heartland Library System

IHLS - Board of Directors Meeting

September 26, 2023

EDWARDSVILLE OFFICE

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

5:00 P.M.

You may also attend the meeting via videoconference at the following locations or via Zoom:

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

C.E. Brehm Memorial Public Library: 101 South Seventh Street, Mount Vernon, IL 62864-4114, 618-242-6322

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701-1796, 217-782-2994

Zoom - Join from PC, Mac, Linux, iOS or Android:

<https://illinoisheartland.zoom.us/j/667226270?pwd=eTcOdWk1SlVlSQWJ6cXBOM0xzdzlZz09>

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to [publiccomment@illinoisheartland.org](mailto:publiccomment@illinoisheartland.org) or use the form found on the IHLS website at <https://illinoisheartland.org/content/board-meeting-public-comment-form>.

Karen Bounds, President

Linda McDonnell, Vice-President

Tammy Krouse, Secretary

Kevin Latoz, Treasurer

Joshua Short, Member at Large

Loretta Broomfield

Frank Buckingham

Ann Chandler

Jenna Griffith

Sarah Hill

Ryan Johnson

Kevin Kelsey

Kristi Lear

Emily Pickell

Kristy Walker

Attending via electronic means:

- 5:00 PM Action 1. Call to Order
- 5:01 PM Action 2. Roll Call
- 5:05 PM Action 3. Consent Agenda

All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

- a. Approval August 22, 2023 Minutes **(Attachment 3.1)**
  - b. Director & Staff Activity Report **(Attachment 3.2)**
- 5:15 PM Action 4. Acceptance of August Bills 2023 **(Attachment 4.1)**
- Action 5. August 2023 Financial Report **(Attachment 5.1)**
- 5:30 PM 6. FY2023 Annual Report
  - a. Financial Audit

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

	Action	i. FY2023 Audit Synopsis ( <b>Attachment 6.1</b> ) ii. FY2023 Audited Financial Statements ( <b>Attachment 6.2</b> )
5:40 PM	Action Information Information Information Information	b. Narrative ( <b>Attachment 6.3</b> ) c. Components ( <b>Attachment 6.4</b> ) 7. Freedom of Information Act (FOIA) Update 8. Open Meetings Act (OMA) Update 9. Public Comment
5:50 PM	Information	10. Illinois State Library Report
6:05 PM	Information	11. Communication a. <i>Libraries as Partners for Emergency Preparedness and Response in Times of Crisis</i> : Illinois Fire Service Institute Grant Project b. Illinois School Library Workers Symposium Update c. Board Learning: Board Intranet Overview
6:15 PM	Action Action	12. Human Resources a. Staff Report ( <b>Attachment 12.1</b> ) b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
6:20 PM	Action	c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
6:25 PM	Information	13. Committee Reports a. Executive b. Budget and Finance c. Policy and Membership d. Facilities and Operations e. Personnel f. Advocacy and Education – did not meet
	Information	14. Partner Reports a. Association of Illinois School Library Educators (AISLE) b. Illinois Library Association (ILA) c. Illinois State Library Advisory Committee (ISLAC)
6:35 PM	Information	15. Unfinished Business a. FY2024 Annual Meeting
6:40 PM	Information Information Information Action	16. New Business a. Hiring Procedure ( <b>Attachment 16.1</b> ) b. Meetings via Electronic Means Policy Update (First Read) ( <b>Attachment 16.2</b> ) c. FY2025 Nominating Committee d. Agenda Building
6:50 PM	Information	17. Public Comment
7:05 PM	Information	18. Announcements
7:10 PM	Action	19. Adjournment