**All Member Meeting**

**Virtual**

**Thursday, March 2, 2023**

**3 p.m.**

Meeting recording: <https://youtu.be/UeK3lzj9C80>

**MINUTES**

1. Call to Order at 3:04 p.m. by Pam Leffler
2. Roll Call: Roll call was recorded by names entered in the chat.

Jennifer Norris Antioch Public Library District

Amy Blue Antioch Public Library Distsrict

Abby Budzynski Bloomingdale Public Library

Diane McNulty Cary Area Public Library

Kathleen Bennett Catlin Public Library District

Nanette Donohue Champaign Public Library

Chris Houchens Charleston Carnegie Public Library

Anne Jamieson Deerfield Public Library

Cathy Friedman Des Plaines Public

Cary Harvengt Edwardsville Public Library

Jill Schardt Edwardsville Public Library

Sarah Johnson EIU Booth Library

Lizzy Klinnert Elk Grove Village Public Library

Jeannine Lau Elmhurst Public Library

Shawn Schendel Elwood Library District

Elizabeth Bird Evanston Public Library

Jill Pifer Fairview Heights Public Library

Melissa Villarreal Fox Lake District Library

Christine Gerrish Glen Carbon Centennial Library

Liz McClain Glencoe Public Library

Kim Comerford Glenview PL

Lauren Hilty Grayslake Area Public Library

Simon Czerwinskyj Itasca Community Library

Anna Fifhause Lake Bluff Public Library

Miranda Shake Lakeview College of Nursing

Martha Sullivan LSF Brookfield Library

Jamie Wratchford Morrison Talbott Library

Pam Leffler Morton Grove Public Library

Melissa Mayberry Morton Grove Public Library

Cathleen Blair Mount Prospect Public Library

John McInnes Mount Prospect Public Library

Liz Morrissey Mount Prospect Public Library

Kelly Watson Mount Prospect Public Library

Hala Haddad Northbrook library

Kate Hall Northbrook Public Library

Brian Nelson Northbrook Public Library

Lori Siegel Northbrook Public Library

Carly Thompson Palatine Public Library

Donald Pippin Philo Public Library District

Kim Murphy Prospect Heights Public Library

Suzanne Wulf Prospect Heights Public Library

Jennifer Collette Rolling Meadows Library

Marina Stevens Round Lake Area Public Library

Sarah Strzalka Schaumburg Township District Library

Susan McKinney St. Joseph Township-Swearingen Memorial Library

Rachel Stewart Tolono Public Library District

Carol Inskeep Urbana Free Library

Fran Juergensmeyer Waukegan Public Library

Lauren Kelly Wilmette Public Library

Nick Weber Woodstock Public Library

1. Introduction of ECC/Digital Library of Illinois Executive Committee
   1. Pam Leffler (Chair), Susan McKinney (Vice Chair), John McInnes (Treasurer), Brian Nelson (Secretary), Nanette Donahue, Suzy Wulf, Jill Schardt, Carol Torrens, Carly Thompson.
2. Approval of minutes:

MOTION: John moved to approve the March 3, 2022 All Member Annual Meeting Minutes, Suzy seconded. The motion was approved.

1. Advantage and Advantage Plus – John McInnes

Overdrive Advantage allows libraries to purchase items available exclusively to our individual libraries rather than the consortium. Since the pandemic Overdrive has waived the onboarding fee for our members. Overdrive advantage is a great way to reduce the waiting time for popular titles as well as increase the diversity of your collection.

Advantage Plus is a program that allows libraries to share their advantage collection with the consortium. You can set parameters as to what you share and how. Your patrons will still get priority since you still own the items. We encourage everyone to sign up for this program since nearly all libraries have patrons that have benefited from items shared by other libraries. The board does have a recommended sharing plan, if you are interested in setting this up, please contact John McInnes.

Questions:

Q: What is the fee that is normally charged by Overdrive to set up Advantage?

A: It’s been a while since John has seen the set-up fee but remembers it being around $1000-$1500.

1. Collection Development – Nanette Donahue
   1. Collection Development Policy
      1. Nanette outlined the draft Collection Development Plan that included sections on; DLIL Overview and Selectors section, General Considerations for each section, Holds Management, Expiring Content, and Weeding. The Weeding section needs to be developed. If you are interested in contributing to the DLIL weeding plan please contact Nanette Donohue (ndonohue@champaign.org)
   2. ‘Zombie’ Holds
      1. These are holds on expired content. We encourage member libraries to monitor patron holds and repurchase items that your patrons have requested. A policy will address this in the weeding section of the Collection Development Plan.
   3. Holds wait times
      1. This has been hovering between 43 and 45 for the last several months. Advantage Plus is a great way to help these wait times.
2. Annual fee and billing – John McInnes
   1. Fee changes
      1. John reviewed the current billing model that has been in use for the past three years. He explained that there are three parts to the overall fee; part one is based on population tiers, the second is based on consortium usage, and the last fee is the magazine fee distributed by population size. The board has voted to increase the fee by 2% to cover increased costs of content. This fee change will go into effect on July 1. John added that all of the money from this increase is going to the selection budget.

Questions:

Q: Will libraries learn their fees in advance before RAILS send out the bills?

A: John will send them out.

Q: Does the usage calculation include magazine circulations?

A: No, it does not. Since our Magazine fee is separate it is not factored into that.

Q: Is the magazine fee going up?

A: John will look into this but does not expect it to go up this year.

1. Executive Committee nominations/appointments – Pam Leffler
   1. Jill Schardt is stepping down from the ECC board so there will be an opening. We do try to keep a geographic balance across the state. We encourage anyone interested in serving on the board, especially from the Heartland area, to reach out.
2. Voting and revision of bylaws – Susan McKinney
   1. The board is proposing a modification to Article VI Section 2 letter e. of the bylaws. It currently reads: All voting measures shall be passed by an affirmative vote of a 2/3 majority of the total membership, unless noted otherwise. The board’s suggested revision is as follows: All voting measures shall be passed by an affirmative vote of a simple majority of the total number of votes cast by the close of the voting period, unless noted otherwise.
   2. Per the bylaws, members will have 30 days to review this change. The vote will be sent out tomorrow, March 3, 2023 with an anticipated close of Friday April 7th. An affirmative vote of a 2/3 majority of the total membership is required for this vote to pass.

Questions:

Q: Why was it not designed as a simple majority at the onset?

A: The board wanted to be conservative in ensuring that the activities of the board reflected the majority of the members.

Questions/other topics

Q: We have some with high holds that are unavailable for purchase. How should we proceed with these?

A: New additions might be able to remedy these situations. Once you purchase the new edition reach out to Overdrive, they can move the holds. If you cannot find a new edition, please weed the title.

Q: Can you explain why Advantage Libraries who do not share in Advantage Plus have Advantage Plus Circulations? Can they access those copies even if they don't share their own?

A: Yes, when you sign up for Advantage Plus your patrons benefit from other libraries Advantage Plus collections even if you haven’t yet shared anything. You do not need to reciprocate to benefit but it is good consortium citizenship to do so.

Q: Is it possible to create a shared spreadsheet for self-reporting votes to encourage higher participation?

A: The main problem is with libraries that have higher turnovers in leadership and are unaware of a vote taking place. The board is looking into ways to reach out to the members that have not voted recently.

Q: What's the price difference between advantage and advantage plus?

A: Advantage Plus (Ability to share your Advantage titles), has no cost.

Q: How many libraries are there in DLIL now?

A: 122

Q: Is there a way to asses a dollar value to our total circulation? Kind of like an average cost per item that we could then put a dollar value on the savings to our patrons by using the service?

A: Prices of items vary a lot, especially with audiobooks. Our annual report shows how many titles we’ve purchased and how much was spent. Using that information, an average cost per title can be calculated.

Q: Do you have any idea how deep search may impact us?

A: We expect to see more customer suggestions. Individual libraries should look into purchasing the less popular requests for their patrons at the Advantage level since at a consortium level the focus is on new and popular titles.

1. Next All Member Meeting
   1. March 7, 2024
2. Adjournment
   1. Meeting was adjourned at 4:07 p.m.