



## IHLS – Board of Directors Meeting

February 27, 2024

### EDWARDSVILLE OFFICE

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618.656.3216

**5:00 P.M.**

You may also attend the meeting via videoconference at the following locations or via Zoom:

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

C.E. Brehm Memorial Public Library: 101 South Seventh Street, Mount Vernon, IL 62864-4114, 618-242-6322

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701-1796, 217-782-2994

Zoom – Join from PC, Mac, Linux, iOS or Android:

<https://illinoisheartland.zoom.us/j/667226270?pwd=eTc0dWk1S1VSQWJ6cXB0M0xzdzlZz09>

The IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to [publiccomment@illinoisheartland.org](mailto:publiccomment@illinoisheartland.org) or use the form found on the IHLS website at <https://illinoisheartland.org/content/board-meeting-public-comment-form>.

Karen Bounds, President	Loretta Broomfield	Kristi Lear
Linda McDonnell, Vice-President	Frank Buckingham	Chastity Mays
Tammy Krouse, Secretary	Ann Chandler	Emily Pickell
Sarah Hill, Treasurer	Jenna Griffith	Kristy Walker
Joshua Short, Member at Large	Ryan Johnson	

Attending via electronic means:

- |         |             |   |
|---------|-------------|---|
| 5:00 PM | Action      | 1. Call to Order  |
| 5:01 PM | Action      | 2. Roll Call  |
| 5:05 PM | Action      | 3. Approval of January 23, 2024 Meeting Minutes ( <b>Attachment 3.1</b> )                             |
|         | Agenda      | 4. Appoint Chastity Mays (Carbondale Public Library) to Open Board Position ( <b>Attachment 4.1</b> ) |
| 5:10 PM | Action      | 5. Director & Staff Activity Report ( <b>Attachment 5.1</b> )   |
|         | Action      | 6. Acceptance of January 2024 Bills ( <b>Attachment 6.1</b> )   |
| 5:30 PM | Information | 7. January 2024 Financial Report ( <b>Attachment 7.1</b> )  |
|         | Information | 8. Freedom of Information Act (FOIA) Update   |
|         | Information | 9. Open Meetings Act (OMA) Update ( <b>Attachment 9.1</b> )   |
| 5:35 PM |             | 10. Public Comment  |
|         | Information | 11. Illinois State Library Report   |
|         | Information | 12. Communication   |
|         |             | a. Automatic Materials Handling System (AMHS) Update  |
|         |             | b. Broadband For Illinois Libraries Update  |
|         |             | c. iLEAD Trustee Portal Presentation  |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

		13. Human Resources
6:00 PM	Action	a. Staff Report ( <b>Attachment 13.1</b> )
6:05 PM	Action	b. Personnel — (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
6:10 PM	Information	14. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel – Did not meet
		f. Advocacy and Education
		g. Nominating ( <b>Attachment 14.1</b> )
	Information	15. Partner Reports
		a. Association of Illinois School Library Educators (AISLE)
		b. Illinois Library Association (ILA)
		c. Illinois State Library Advisory Committee (ISLAC)
6:25 PM		16. Unfinished Business
	Action	a. FY2024 IHLS Draft Bylaws ( <b>Attachment 16.1</b> )
	Action	b. Review and Approval of Closed Session Minutes February 16, 2010 – June 21, 2022
	Action	c. Destruction of Closed Session Recordings February 16, 2010 – June 21, 2022 ( <b>Attachment 16.2</b> )
		17. New Business
6:35 PM	Action	a. Appoint Sarah Hill IHLS Board Treasurer
	Action	b. Review and Approval of Closed Session Minutes May 23, 2023 – June 19, 2023
	Information	c. Update on Public Library Compliance with PA 103-100
	Action	d. Edwardsville Parking Lot Request for Proposal ( <b>Attachment 17.1</b> )
	Action	e. FY2024 Budget Amendment ( <b>Attachment 17.2</b> )
	Action	f. Edwardsville Tuckpointing Request for Proposal ( <b>Attachment 17.3</b> )
	Action	g. Vehicle Surplus ( <b>Attachment 17.4</b> )
	Action	h. Agenda Building
6:55 PM	Information	18. Public Comment
7:10 PM	Information	19. Announcements
7:15 PM	Action	20. Adjournment