COLLECTED MOMENTS

CREATING BIBLIOGRAPHIC RECORDS FOR PERSONAL COLLECTIONS AND SCRAPBOOKS

Online with the CMC: March 14, 2024

Barb Scoby, CMC Cataloger

Introductions: Barb Scoby

I have been working at the CMC for a little over two years. Previously, I was the cataloger for Pinal County in Arizona and before that a librarian at the Florence Community Library in Florence, Arizona.

In January's presentation, Slaying the Genre, I mentioned that one of my goals for 2024 is to assemble the 4,803 piece Harry Potter Lego set that I purchased last August. I did it! Bella put herself in charge of sorting the pieces with her tail and paws. She is helping me with this presentation right now.

Hello. Thank you for coming to today's Online with the CMC. My name is Barb Scoby and I have been working at the CMC for a little over two years. Previously, I was the cataloger for Pinal County in Arizona
and before that a librarian at the Florence Community Library in Florence, Arizona.
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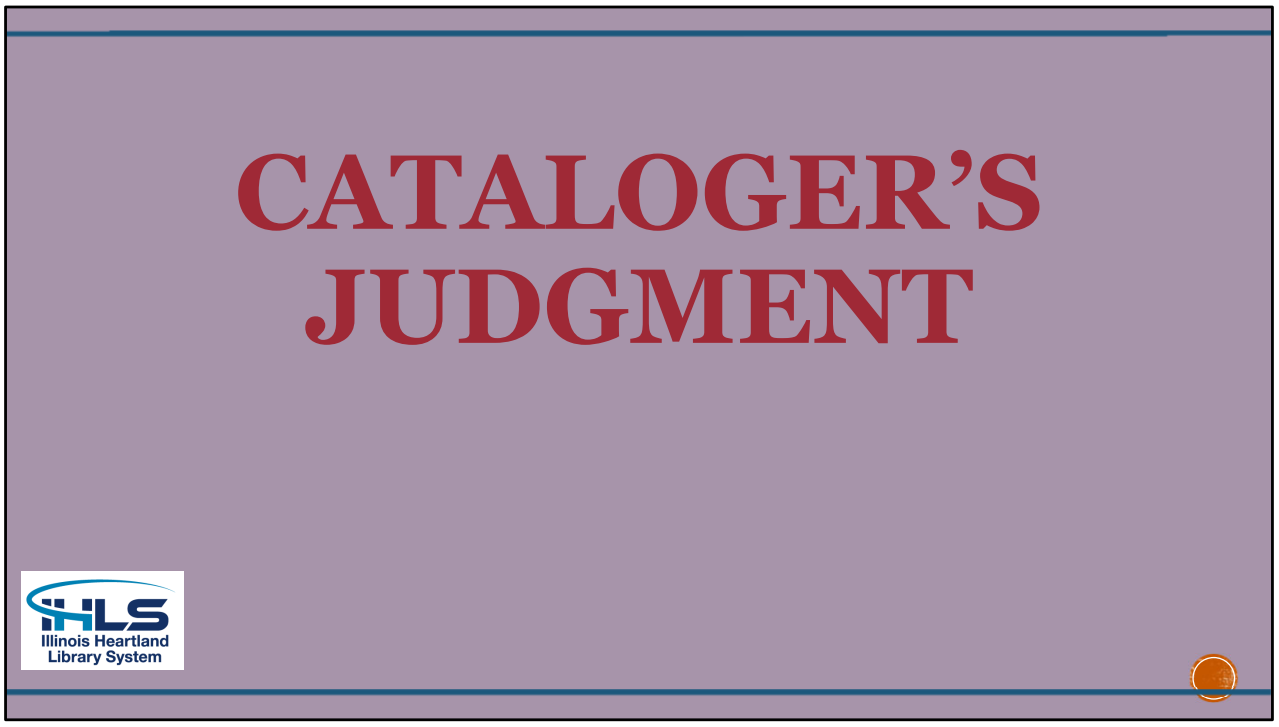
Agenda

- A little info about Mixed Materials and Books
- Examples of records I have created including my Snoopy binder
- Tips and suggestions
- What collections do you have in your “to be cataloged” pile?

My presentation today is going to be relatively short as I want to give you a chance to ask questions that you may have about specific items that you have at your library.

I decided to take on this topic because I wanted to dig in and see if there were resources or guidelines that I hadn’t consulted. So, I did some searching AND I did what many people do – I posted a question to the Troublesome Catalogers and Magical Metadata Fairies on Facebook…



Yeah, that's kind of what I was expecting the answer to be… I have a love/hate relationship with cataloger's judgment. On the one hand, I'm thinking, "Cool. I have some flexibility." On the other hand, I'm thinking, "But I do my best work when I have guidelines and rules to tell me how to do something!" Now, I'm not saying that cataloging collections whether they be scrapbooks or some other type of items is just a free for all. Some libraries (I will give you an example later on) have general guidelines on how their collections should be cataloged.

What determines the format?

CMC CATALOGING MAINTENANCE CENTER
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The contents NOT the container

o, p Mixed materials and kits Collections of materials in two or more forms that are usually related by virtue of having been accumulated by or about a person or body. Multi-item bibliographic entities can contain multiple characteristics, e.g., a collection containing text, photographs, and sound recordings, or a kit issued as a single unit containing text, maps, and game pieces. Determine the form of the material for multi-item entities as follows: • For kits issued as a single unit in which no type of material predominates, use code o. • For made-up collections in which no type of material predominates, use code p. • For made-up collections in which one form of material predominates, use the appropriate code for that predominate material. For mixed material collections, code Ctrl to indicate archival control status of the material. Optionally, use appropriate 006 fields to code for additional aspects of the item.	a Language material. Non-manuscript language or textual material including all published print language material, original microform publications of language material, microform reproductions of published language material, and published textual electronic resources.

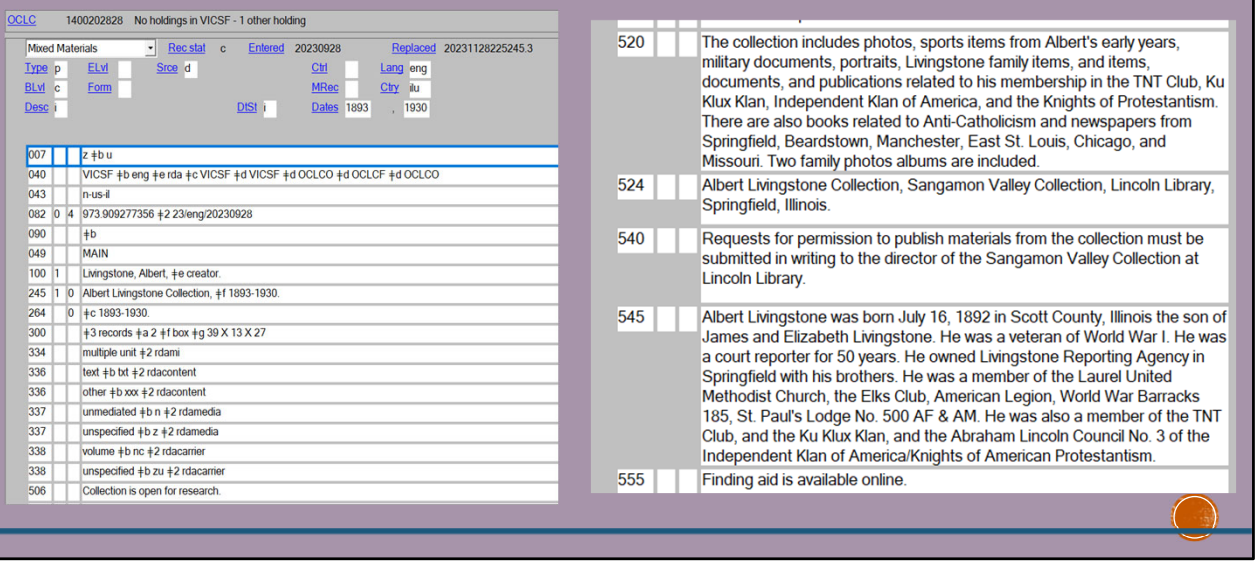
https://www.oclc.org/bibformats/en/fixedfield/type.html

From an archival point of view, the container doesn't matter because contents may outlive their containers. For example, my Snoopy binder is falling apart and at some point I may have to put my items into a new binder or container. **Read some of the descriptions*

Ctrl: Type of Control

Record Type	BIB
Bytes	**ALL:** Leader/08
Input Standards	**ALL:** Required if applicable. One-character code. Default: #
Definition	
ALL	Archival control status.
Codes	
#	**No specific type of control**. No type of control applies.
a	**Archival**. The material is described according to archival descriptive rules, focusing on the contextual relationships between items and on their provenance rather than on bibliographic detail. The specific set of rules for description may be found in field 040 subfield ǂe. All forms of material can be controlled archivally.

Albert Livingstone Collection



OCLC 1400202828 No holdings in VICSF - 1 other holding

Mixed Materials | Rec stat c | Entered 20230928 | Replaced 20231128225245.3

Type p | ELvl | Srce d | Ctrl | Lang eng

BLvl c | Form | MRec | Ctry ilu

Desc i | DtSt i | Dates 1893 , 1930

007			z ǂb u
040			VICSF ǂb eng ǂe rda ǂc VICSF ǂd VICSF ǂd OCLCO ǂd OCLCF ǂd OCLCO
043			n-us-il
082	0	4	973.909277356 ǂ2 23/eng/20230928
090			ǂb
049			MAIN
100	1		Livingstone, Albert, ǂe creator.
245	1	0	Albert Livingstone Collection, ǂf 1893-1930.
264		0	ǂc 1893-1930.
300			ǂ3 records ǂa 2 ǂf box ǂg 39 X 13 X 27
334			multiple unit ǂ2 rdami
336			text ǂb txt ǂ2 rdacontent
336			other ǂb xxx ǂ2 rdacontent
337			unmediated ǂb n ǂ2 rdamedia
337			unspecified ǂb z ǂ2 rdamedia
338			volume ǂb nc ǂ2 rdacarrier
338			unspecified ǂb zu ǂ2 rdacarrier
506			Collection is open for research.

520			The collection includes photos, sports items from Albert's early years, military documents, portraits, Livingstone family items, and items, documents, and publications related to his membership in the TNT Club, Ku Klux Klan, Independent Klan of America, and the Knights of Protestantism. There are also books related to Anti-Catholicism and newspapers from Springfield, Beardstown, Manchester, East St. Louis, Chicago, and Missouri. Two family photos albums are included.
524			Albert Livingstone Collection, Sangamon Valley Collection, Lincoln Library, Springfield, Illinois.
540			Requests for permission to publish materials from the collection must be submitted in writing to the director of the Sangamon Valley Collection at Lincoln Library.
545			Albert Livingstone was born July 16, 1892 in Scott County, Illinois the son of James and Elizabeth Livingstone. He was a veteran of World War I. He was a court reporter for 50 years. He owned Livingstone Reporting Agency in Springfield with his brothers. He was a member of the Laurel United Methodist Church, the Elks Club, American Legion, World War Barracks 185, St. Paul's Lodge No. 500 AF & AM. He was also a member of the TNT Club, and the Ku Klux Klan, and the Abraham Lincoln Council No. 3 of the Independent Klan of America/Knights of American Protestantism.
555			Finding aid is available online.

From Lincoln Library: Talk about 264, 300, 334, 506, 524, 540, 555

Mary Jane Grace family history

OCLC 1342603348 No holdings in VICSF - 1 other holding

Mixed Materials | Rec stat c | Entered 20220829 | Replaced 20231213210205.5

Type p | ELvl | Srce d | Ctrl a | Lang eng

BLvl c | Form | MRec | Ctry ilu

Desc i | DtSt i | Dates 1846 , 1990

520 Family history of Mary Jane Grace born in 1846 in Ireland and died in East Moline, Illinois in 1930. Contains newspaper articles, letters, photographs, family group charts, obituaries, and typed histories of family members.

007			t ǂb d
040			VICSF ǂb eng ǂe rda ǂc VICSF ǂd VICSF ǂd OCLCF ǂd OCLCO ǂd OCLCL
043			n-us--- ǂa n-us-il ǂa e-ie---
082	0	4	929.209773 ǂ2 23/eng/20220829
090			ǂb
049			MAIN
100	1		Covert, Mary, ǂe compiler.
245	1	0	Mary Jane Grace family history / ǂc Mary Covert.
264		0	[Kewanee, Illinois] : ǂb Mary Covert, ǂc 1846-1990.
300			ǂ3 1 volume (unpaged) ǂa 1 : ǂb photos (black and white), facsimiles, genealogical tables ǂf binder ǂg 30 cm
340			ǂp facsimile ǂ2 rdaill
340			ǂp genealogical table ǂ2 rdaill
340			ǂp photograph ǂ2 rdaill
500			In three-ring binder.

600	1	0	Grace, Mary Jane, ǂd 1846-1930 ǂx Family.
650		0	Death notices ǂz Illinois.
650		0	Obituaries ǂz Illinois ǂv Newspapers.
650		0	Clippings (Books, newspapers, etc.)
651		0	Illinois ǂv Genealogy.
651		0	United States ǂv Genealogy.
651		0	Ireland ǂv Genealogy.
655		7	Family histories. ǂ2 lcgft

Talk about Ctrl, 043, 300

Barb the packrat: the early years

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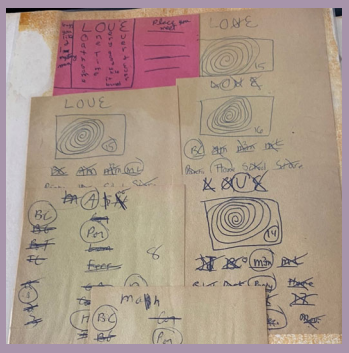
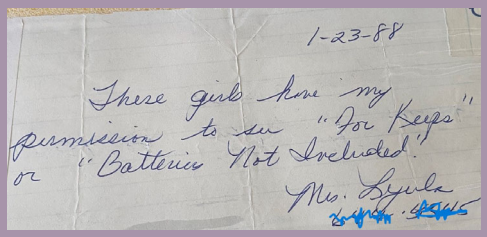
There is no order for these. I just randomly stuck items on the pages ☺

Fun with friends





Newspaper Clippings

Robert LaRouche/Post-Dispatch

Making a fashion statement are from left: Marque Haupert, Clay Straw, Tammy Lyerla, Shawn Friederich, Halle Schweikhart and Barbera Scoby.

Spelling Bee Held

Triad School District held the Fourth Annual Spelling Bee on Thursday, April 23rd at Triad High School.

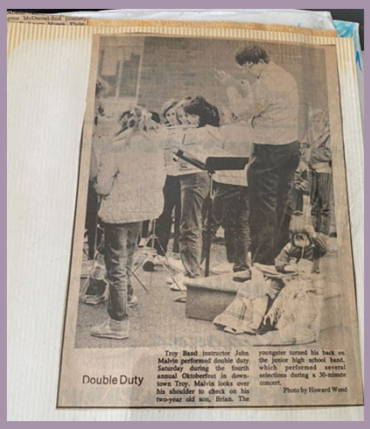
The bee was for 5th, 6th, 7th and 8th grade students. Representatives were selected, one from each of the classrooms at the grade schools in the district.

Contestants from the fifth grades were: Kris Potts of Marine; Lucas Bittick of St. Jacob and Jennifer Beustring of Troy; sixth grade representatives were Kellie McCoy of Marine; Sarah Shafer of St. Jacob and Mark Alford of Troy; seventh grade representatives were Patricia Bucher of Marine; David Huddle of St. Jacob and Tammy Lincoln of Troy.

Eighth grade representatives were Michael O'Dell of Marine; Kelly Seger of St. Jacob and Barbara Scoby of Troy.

Mark Alford was the winner and Jennifer Beustring was Runner-Up.

Words for the spelling bee were taken from the book for the Post-Dispatch Spelling Bee in St. Louis.

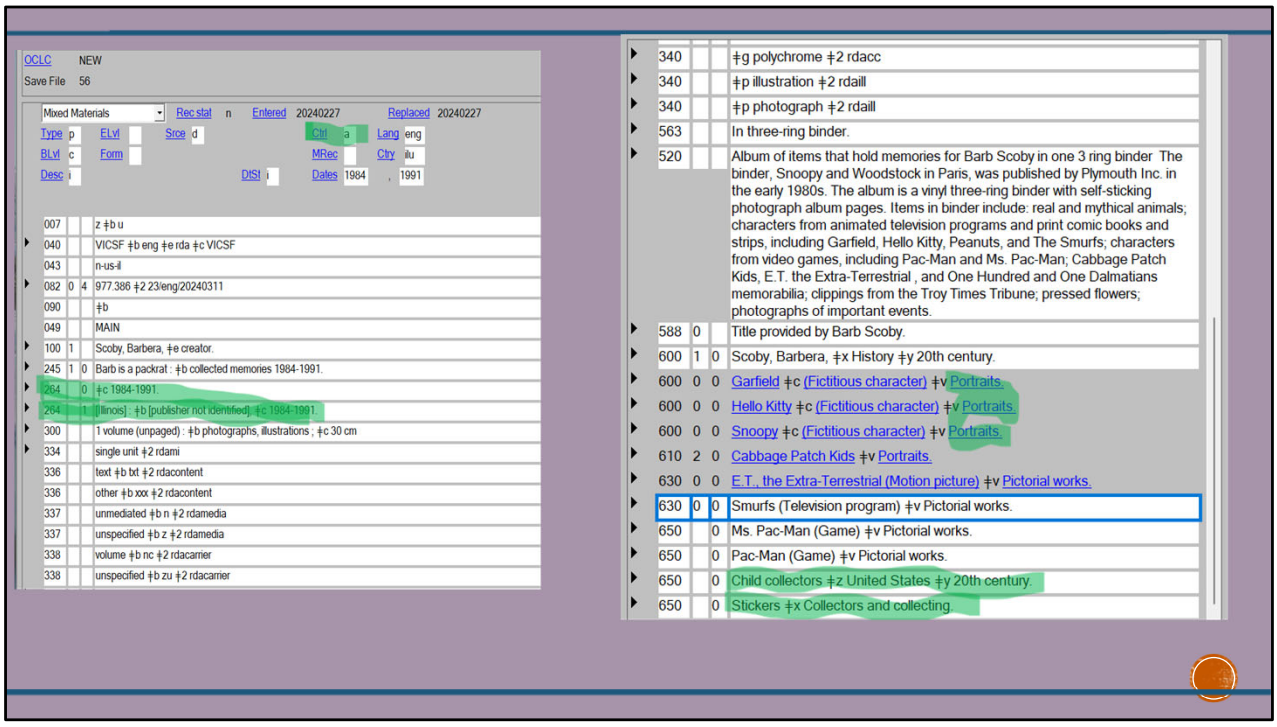


Double Duty

Troy Band instructor John Malvin performed double duty Saturday during the fourth annual Oktoberfest in downtown Troy. Malvin looks over his shoulder to check on his two-year old son, Brian. The youngster turned his back on the junior high school band, which performed several selections during a 30-minute concert.

Photo by Howard Wood

Dairy Queen
4
E C J N
Drive-up
I Drove up TO
HAPPY SMUREDAY
WHAT'S COOKIN'
GOOD LOOKIN'
HELLO HANDSOME
DON'T BE SHY
OCTOBER 23



Discuss items in green

650		0 Children ǂz United States ǂx Social life and customs ǂy 20th century.
650		0 Young women ǂz United States ǂx Social life and customs ǂy 20th century.
651		0 Troy (Ill.) ǂy 20th century ǂx Social life and customs.
651		0 Illinois ǂx History ǂy 20th century.
650		0 Clippings (Books, newspapers, etc.)
650		0 Albums.

Resources

- Beyond the Book: Scrapbooks | CARLI (illinois.edu)
  https://www.carli.illinois.edu/products-services/collections-management/beyond-the-book-scrapbooks
- ***OCLC. Bibliographic Formats and Standards (BFAS)***

ON THE CALL TODAY

Questions? Contact the CMC: cmc@illinoisheartland.org

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Special Project Cataloger

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