



Illinois Heartland Library System

EXECUTIVE COMMITTEE MEETING

April 16, 2024 – 4:00 p.m.

(Via Zoom or the office below)

<https://illinoisheartland.zoom.us/j/667948191?pwd=T3FYckJ1TVduUTVxcGVSOVZoTnliQT09>

Office Location: 6725 Goshen Road, Edwardsville, IL 62025 - 618.656.3216

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to publiccomment@illinoisheartland.org or use the form found on the IHLS website at <https://illinoisheartland.org/content/board-meeting-public-comment-form>.

Members:

Karen Bounds, President

Linda McDonnell, Vice President

Tammy Krouse, Secretary

Sarah Hill, Treasurer

Josh Short, Member-at-Large

Leslie Bednar, Staff

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes from March 12, 2024, Meeting (**Attachment 4.1**)
5. SHARE Update
6. Administrative Updates
 - a. Accounting and Human Resources
 - b. IT
 - c. Facilities and Operations
 - d. Membership and Grants
 - e. Administration
7. Open Meetings Act Compliance
8. Committee Updates
 - a. Budget and Finance
 - b. Policy and Membership
 - c. Facilities and Operations
 - d. Personnel – Did not meet

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

1840 Innovation Drive, Carbondale, IL 62903 ■ 618.985.3711
1704 West Interstate Drive, Champaign, IL 61822 ■ 217.352.0047
6725 Goshen Road, Edwardsville, IL 62025 ■ 618.656.3216
www.illinoisheartland.org ■ 618.656.9401 Fax

- e. Advocacy and Education - Did not meet
- f. Nominating – Did not meet

9. Unfinished Business

- a. Executive Director Review Process (The meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
- b. Update on Public Library Compliance with PA 103-100

10. New Business

- a. FY2025 System Area and Per Capita Grant
 - FY2025 Draft Budget and Narrative (**Attachment 10.1**)
 - FY2025 Draft Operational Plan (**Attachment 10.2**)
- b. Board Member Job Description (**Attachment 10.3**)
- c. FY2025 IHLS Automated Materials Handling System (AMHS) Proposal (**Attachment 10.4**)

11. April Board Meeting Agenda (**Attachment 11.1**)

12. Public Comment

13. Announcements

14. Adjournment

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.